Galion City Health Department Mission Policy 2013 to 2014

March 18, 2014

**Vision Statement:**

*Inspire and Engage out Citizens and Community to be Optimally Healthy*

**Mission Statement:**

*To Promote and Protect the Health and Well-Being of those we Serve*

**Goals:**

1. **Accreditation of the Galion City Health Department-**
	1. Working template for Domain 6 (see attachment Zmuda)
	2. Monthly board consideration of Policies and Procedures as developed by Clemans-Nelson. Process comments?
2. **Customer Service**
3. **Rationalize Nursing Functions**
	1. **School Nursing-** statemandated nursing needs for schools may be increasing
	2. **Immunizations-** will continue flu shot program
	3. **Access to care-** discussed with JFS the steps to increase Medicaid enrollment
	4. **Outbreak Reporting-** discussed reduced risk
	5. **Workforce Development and maintenance of skills-**
4. **Implement health inspections window stickers-** new licensing will display sticker
5. **Establish secure internet section to website for posting of internal documents, forms, manuals, policies, procedures-**
	1. May be possible to establish an internet access to ‘Q’ drive
6. **Implement use of credit card for payment of services-** pending
7. **Review, revise and convert into an editable electronic document the department personnel manual-**  consider Clemans-Nelson quote
8. **Develop set key metrics that the department will measure and track its performance**
	1. Internal
		1. Weekly accreditation meeting (except for week before board meeting)
		2. Define customers and establish method documenting level of satisfaction
	2. External-

Vital measures:

* + 1. **Births 2014**
			1. Total – 56 (12 in Galion)
			2. Low-weight- 2 ( 2 in Galion)
			3. <37 weeks – 2 ( 2 in Galion)
			4. Teen Births- 6 (1 in Galion)
		2. **Deaths 2014**
			1. Total- 27
			2. Average age of Death- 73.48
			3. Top 3 Causes of death- Heart, cancer, digestive sytem
			4. 1 suspected drug overdose death in Galion for January 2014
		3. **Reportable Diseases 2014**
			1. Chlamydia- 9
			2. Hepatitis C, Chronic- 3
			3. Hepatitis B- 1
			4. H1N1- 2
			5. Mycobacterial other than TB- 1
			6. Salmonella- 1
1. **Develop and execute strategic goals with community organizations to deal with areas of concern shown in Community Health Assessment Survey**
	1. Last meeting of Crawford County Health and Wellness Coalition Wed Feb 12, 2014, noon to 1pm, GCH board room. The next meeting will highlight grant application.
	2. Discussion about linking with Avita: Public Health Accreditation Board requires the following steps:
		1. Community Health Assessment
		2. Community Health Improvement Plan
		3. Galion Board of Health Strategic Plan
2. **Communicate other major operational issues to assist the Board in understanding the organization’s business dynamics**
	1. Annual Financial Report (AFR) and Improvement Standards filed with ODH
	2. Finished restaurant licensing period in February.
	3. Ms. Zmuda and I will met with Dr. Chala, the Health Commissioner of Shelby City Health Department in March., Ms. John, Mayor of Shelby regarding the MOU for EH
	4. New desktops scheduled installation Mar 28-29.
	5. Anticipate new ODH supplied (through Time-Warner) internet.
	6. Due to pressing duties elsewhere, I am anticipating a reduction in my actual face-time at Galion City Health Department