

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, September 9, 2014 7:30 am
Regular meeting

Present: Mr. Tom O'Leary, Mayor, City of Galion/Board of Health President; Mr. Dennis Long, Vice President; Ms. Wendy Kerr, CNP, Board member; Ms. Katelyn Strickler, Board member; Ms. Sandy Crossland, Director of Nursing; Ms. Stephanie Zmuda, RS, Interim Health Commissioner/Director of Environmental Health

1. Call to Order

Mr. O'Leary called the meeting to order at 7:35 am.

2. Approval of Agenda

Mr. Long made a motion to amend the agenda by adding the Smartronix proposal for PC battery back-up and a vital statistics kiosk, seconded by Ms. Strickler. Motion passed unanimously by voice vote. Mr. Long made a motion that the agenda be approved as amended, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

3. Approval of Minutes

Ms. Kerr made a motion that the minutes from the August 12, 2014, meeting be approved, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

4. Old Business

4.1 CivicPlus Website

Ms. Zmuda and Ms. Roston presented information and options for Board participation in the Citywide website project through CivicPlus. Options were to begin participation now and pay CivicPlus to develop the health department website, or delay until the City site goes live and staff will develop the content and pages at no up-front cost. Ms. Strickler made a motion that the health department move forward to participate in the CivicPlus website project, but delay development until the City site goes live. Mr. Long seconded the motion and it passed unanimously by voice vote.

5. New Business

5.1 Monthly Financial Reports

Mr. Long made a motion that the monthly financial reports be approved as presented, seconded by Ms. Kerr. Motion passed unanimously by voice vote.

5.2 Communicable Disease Reports

Ms. Crossland presented communicable disease reports for the month of August, including 1 new case of Hepatitis B, 5 cases of Hepatitis C, 8 cases of Chlamydia, and 1 Pertussis. She expressed concern about the number of Hepatitis C diagnoses, at their highest level since 2010, but explained that is due in part to increased testing as a result

of offenders' participation in the Drug Court program. Free Hepatitis C testing has been offered at Maryhaven in Bucyrus for individuals participating in drug treatment.

5.3 Health Commissioner Position

Mr. Long reported that he and Mr. Schilling met with Ms. Zmuda and offered a full-time Health Commissioner position for a salary of \$65,000. Mr. O'Leary stated that was a significant increase over the previous Health Commissioner's part-time salary, it would make the Health Commissioner one of the highest-paid employees in the City, and he believed the salary offer was too much. After Mr. O'Leary discussed current staffing needs in environmental health, Mr. Long made a motion to approve Ms. Zmuda's hire according to the terms discussed, seconded by Ms. Kerr. Motion passed unanimously by voice vote.

5.4 2015 Budget

Ms. Zmuda presented the draft 2015 budget for review. When asked if budget requests for registration/training and mileage will cover training needed in 2015, particularly for accreditation, she advised the majority of accreditation trainings to date have been offered free. Mr. O'Leary recommended that accreditation costs be included if they haven't been already. No action was taken.

5.5 Influenza

Ms. Crossland advised flu vaccine has not been received yet, but is due to arrive on September 17. She proposed flu vaccine fees as follows: children's injection or FluMist - \$14.00; adults' intradermal & quadrivalent injection - \$27.00; adults' high dose injection (65+) - \$45.00; adults' FluMist (19-49) - \$30.00. Mr. Long made a motion that flu vaccine fees be approved as presented, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

5.6 Tri-Agency Tobacco Control Campaign

Ms. Zmuda said Suzanne Binau, formerly of Avita Health System, requested support for the tobacco control campaign of a tri-agency partnership for which she is currently the Grassroots Coordinator. The partnership includes representation from the American Cancer Society, American Heart Association, and American Lung Association; work is being done to increase taxes on cigarettes by \$1/pack, equalize taxes on other tobacco products, and use 12 cents of the proposed \$1 increase for tobacco prevention and control. Mr. O'Leary inquired where the remaining 88 cents of the \$1 increase will go. Mr. Long expressed concern about people who are already having difficulty making ends meet bearing additional tax burden. Ms. Zmuda advised she would provide the requested information next month. No action was taken.

5.7 Agency Monthly Report

Ms. Zmuda presented a monthly report that was based on the Ohio Minimum Package of Local Public Health Services. Some core public health services are being provided and others are not. A majority of services traditionally and currently provided by the nursing division—immunizations and school nursing—are not a core or foundational part of the minimum package.

5.8 Board of Health Meeting Schedule

Ms. Zmuda reported that the November meeting planned for the 2nd Tuesday of the month will fall on Veterans' Day. The meeting will be moved to Tuesday, November 18.

5.9 Smartronix Proposal

Ms. Zmuda presented a proposal from Smartronix for battery back-ups for the desktop PCs in the office, and a new computer to be used as a kiosk for vital statistics records research. Ms. Strickler made a motion that the proposal be approved as presented, seconded by Ms. Kerr. Motion passed unanimously by voice vote.

6. Adjournment

Mr. Long made a motion that the meeting be adjourned, seconded by Ms. Kerr. Motion passed unanimously by voice vote and the meeting was adjourned at 8:55 am.

7. Next Meeting

October 14, 2014, 7:30-9:30 am at Galion City Health Department

Respectfully Submitted,

Stephanie Zmuda, RS, Health Commissioner/Environmental Health Director

Tom O'Leary, President/Mayor