

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, November 18, 2014 7:30am
Regular meeting

Present: Mr. Tom O'Leary, Mayor, City of Galion/Board of Health President; Mr. Dennis Long, Vice President; Ms. Wendy Kerr, CNP, Board member; Ms. Katelyn Strickler, Board member; Ms. Sandy Crossland, Director of Nursing; Ms. Stephanie Zmuda, RS, Health Commissioner
Guests: Matt Echelberry, Galion Inquirer

1. Call to Order

Mr. O'Leary called the meeting to order at 7:50 am.

2. Approval of Agenda

Mr. Long made a motion that the agenda be approved as presented, seconded by Ms. Kerr. Motion passed unanimously by voice vote.

3. Approval of Minutes

Ms. Kerr made a motion that the minutes from the October 14, 2014, regular meeting of the Galion City Board of Health be approved, seconded by Mr. Long. Motion passed unanimously by voice vote.

4. Old Business

4.1 Board of Health Continuing Education

Ms. Zmuda reminded Board members that they are required to complete 2 hours of continuing education annually. No one reported having completed the requirement to date.

5. New Business

5.1 Agency Report

Ms. Zmuda advised that since she became Health Commissioner she has observed many important things that should be in place within the department aren't, and additional financial and staff resources would be required to bring the department up to speed. Accreditation will require further additional financial and staff resources. In light of the departmental status and current and anticipated demands for resources, Ms. Zmuda stated it isn't feasible to continue as an independent city health department. She recommended the Board consider a merger with Crawford County General Health District (CCGHD). Crawford County Interim Health Commissioner Tim Hollinger recently advised he expects to be retracted to his full time Huron County Health Commissioner position. Given CCGHD's departmental status and current and anticipated demands for resources, he has recommended merger to his Board. Galion City Board members discussed a shared services model versus merger, as well as a number of points that need to be considered: current staffing needs as well as staffing needs of a combined department, employee salaries and benefits, location of a combined health department, presence in Galion if the combined health department is outside the city, programs and services. A

second joint meeting of the Galion City and Crawford County Boards of Health will take place tonight at 5:00 pm, facilitated by Jerry Morasko, President and CEO of Avita Health System.

5.2 Financial Reports

Financial reports for the months of September and October were reviewed. Since the September reports were reviewed but not approved last month, Mr. Long made a motion that the September financial reports be approved, seconded by Ms. Strickler. Motion passed unanimously by voice vote. Ms. Kerr made a motion that the October financial reports be approved, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

5.3 Communicable Disease Prevention & Control Reports

Ms. Crossland presented communicable disease reports for the month of October, including 8 new cases of Chlamydia and 4 new cases of Hepatitis C. She advised 3 of the "new" chlamydia cases had 1 to 3 previously reported infections; and among the Hepatitis cases, 1 is a dialysis case and 1 case moved to Galion from another community. Questions asked were: how many cases are diagnosed in the ER versus other providers/locations? How do Galion's rates of STD diagnoses compare to other jurisdictions? What is the countywide impact? Ms. Crossland will address these questions next month.

5.4 Personnel Policy & Procedure Manual

Mr. Long requested that the personnel policy and procedure manual updates be tabled until the next meeting.

5.5 2015 Proposed Environmental Health Fees

Ms. Zmuda read the title of a proposed resolution to set food service operation and retail food establishment fees for the license year 2015, and presented a comparison of fees from 2010 through the proposed fees for 2015. Fees, if adopted as presented, will remain the same in the coming license year except vending which will drop slightly. Rationale for not increasing fees is the decrease in actual costs in 2014 due to the vacancy in the Environmental Health Director position.

6. Adjournment

Mr. Long made a motion that the meeting be adjourned, seconded by Ms. Kerr. Motion passed unanimously by voice vote and the meeting was adjourned at 9:18 am.

7. Next Meeting

Tuesday, December 9, 2014, 7:30-9:30 am at Galion City Health Department

Respectfully Submitted,

Stephanie Zmuda, RS, Health Commissioner

Tom O'Leary, President/Mayor