

Health Commissioners Monthly Report for May/ June 2015

Submitted by Trish Factor

Staff Meetings

Staff meetings have become a great way to get updates out and discuss any concerns around the department. We have been able to celebrate accomplishments, share lessons learned, and provide information across programs that will assist in linking community members to any needed services.

Building

Quotes for office space projects have been received. We are still trying to determine how to best move forward with the necessary projects, working with the other agencies utilizing the building to ensure that minimal disruptions would occur.

Funding

The quarterly MAC (Medicaid Administrative Claiming) time study was conducted May 18-24, 2015; total for reimbursement has not yet been confirmed. Contracts have come in for PHEP FY16 in the amount of \$4,000.00 as well as the Emergency Ebola Supplemental Services in the amount of \$4,000.00. I am continuing to monitor and provide input where appropriate with regards to the states Biennial Budget which has a number of potential effects on Public Health.

AOHC Health Commissioner University

Various topics were covered in my 3rd and final) session at Health Commissioner University.

- Personnel Issues for Public Health/ Personnel Training Tips and Techniques
- Emergency Response
- The ODH and LHD Relationship
- Legislative Updates- AOHC and Health Commissioner Roles in Influencing Policy

2015 Public Health Combined Conference

Dr Metzger and I attended the Spring Combined Conference. Lots of great information was obtained and both were able to network and make contacts to assist in their new roles.

Trainings/ Workforce Development

I am continuing to work on a Workforce Development Plan that staff will be able to follow and will be held accountable for training requirements incorporated within. This plan will also include the training plans for newly hired employees. *All staff has access to online training portals

Continuous Quality Improvement

I am continuing to work on a Quality Improvement Plan for the department. This is required for Accreditation. Quality Improvement projects have already begun to take shape based on internal needs assessments. The written plan will guide how we create QI projects, how they are documented, and gives us a method by which to measure our outcomes. Staff will be reviewing the draft and we hope to have this out for BOH approval this summer.

Personnel Policies and Procedures

Various updates and/or revisions are being considered based on knowledge gained at Health Commissioner University from the legal representative from Clemens Nelson.

Environmental Food Survey

The department received its Food Survey from ODH on May 13-15, 2015. Results were recently received and they were great, with only one small "action plan" (response) needing to be submitted. During this survey we were also able to identify some quality improvement plans and will be partnering with an ODH staff member to begin working on these, getting them approved, and putting them in place.

Personal Updates

I was able to walk in my graduation ceremony on May 29, 2015 and received my diploma. I now officially hold my Masters in Public Health Administration. The very next week, my family and I began our relocation process and are now officially in our new home (aka our work in process).

