**Health Commissioners Monthly Report for September 2015**

**Submitted by Trish Factor**

**Staff Meetings**

Due to the rescheduling of last month’s BOH meeting, a staff meeting was not held.

**Funding**

We assessed where we were at in the budget for 2015 and began to plan for 2016. I was notified by the city on Thursday, September 24th that the budget sheets and capital needs sheets were due on September 30th. After a few responses from BOH members, as well as some clarification from the state auditor, a tentative 2016 budget was submitted. See attached.

**Building**

Quotes for office space projects were reviewed. Not all renovations may be done at the same time; we may need to take it step by step. However, we are prioritizing the projects based on the needs of the clients we serve. These comparisons are being presented today. See attached.

**Accreditation**

The Accreditation Team will begin meeting in October to determine timeframes, gaps, and strengths.

Discussions have been occurring throughout the region regarding sharing of Health Education staff as well as Accreditation Coordinators. Health Commissioners are seeing where needs of various departments are aligning and who is in need of the same or similar services within their jurisdiction. We could have a great opportunity to help lead in this endeavor.

CHA surveys were sent out beginning the last week of September and within the first full week 111 have already been submitted. The next wave of surveys will begin to go out the week of 10/19.

**Trainings/ Workforce Development**

**AOHC Fall Public Health Combined Conference**

I attended the required Public Health Combined Conference September 28-30th. I had the pleasure of speaking with the Principal Deputy Assistant Secretary for Preparedness and Response for the US Department of Health and Human Services, Mr. Ed Gabriel. Mr. Gabriel and I have previously worked together on a preparedness/ response project and we discussed doing so again in the upcoming year. I was also able to network and gain many best practices and lessons learned from seasoned Health Commissioners. During the Northwest Ohio AOHC business meeting we discussed the possibility of having a regional Accreditation Specialist that could be contracted with for various projects (mainly for data pieces); we will be meeting with a potential candidate and discuss if this is a realistic possibility. At the full AOHC business meeting a vote was taken regarding the stance the Association would be taking regarding Issue 3; although it was not unanimous, the vote was overwhelmingly in favor of not supporting the ballot issue.

**Personnel Policies and Procedures**

I received a legal opinion from the Galion City Law Director on 10/6/15 and can now move forward with various pieces of the Personnel Policies and Procedures Manual. I would like to meet have any BOH members that wish to participate in reviews; simply contact me and let me know if you are interested.