

Health Commissioners Monthly Report for July 2016

Submitted by Trish Factor

Funding

\$15,000.00 in infrastructure dollars (for the purpose of setting up necessary IT systems as well as Accreditation efforts) will be received from the state soon.

Building

We have gone over plans with Dan Bute and have conducted another walkthrough of renovations. We are awaiting word of when bids will go out.

Administrative

Continued work on administrative policies and procedures is being done.

Met with City Law Director to work on various issues including, but not limited to; former IT contractor issues, BOH questions, nuisance abatement, Board order effective dates, Medical Director/ Electronic Medical Records questions, contracts, policy vs practice questions, and city ordinances affecting the health department.

IT/ Website

Reminder: Staff has been moved to a new email system. Our former email addresses will still work through the end of June; however, in order to ensure continuity we will have a period of time with overlap. New email addresses are firstname.lastname@galionhealth.org. We have ensured that proper encryption and security of data are incorporated with these new addresses.

We have encountered various issues with our server which we are working through with our IT contractor. This has taken quite a bit of time and funding may need to be moved from projects in order to repair/ correct issues. However, the server has now been repaired and antivirus issues have been resolved.

We have met with the City Law Director regarding these issues due to the fact that many of the costly IT repairs have been due to errors made on the part of the previous contractor, as well as the fact that the department paid for goods and services that they were not provided. The City Law Director will be moving this forward.

Training/ Conferences

Continuous Quality Improvement (CQI Bootcamp)

Trish attended the CQI Boot Camp which was an intensive training that gets people learning and using CQI methods and tools. Starting with the basics, this course is designed to provide a foundation in CQI

that will give participants the confidence to be an effective improvement team member within their agencies. Participants applied new skills to an in-depth simulation involving a prototypical public health agency. This course was highly interactive and participants will left ready to start an improvement project in their agencies.

Trish was able to make contact with other local health departments that are interested in potentially working together on some CQI projects that both of our departments can learn and improve on.

Child Passenger Safety

Trish and DeEtta completed the Child Passenger Seat Technician Course and are now certified Techs!

Public Health Combined Conference (Fall) September 21-23, 2016

Health Educators Institute October 20-21, 2016

Preparedness

Operation Decisive Medallion was a success (Ebola exercise). The After Action meeting with participants was successful in determining corrective actions for the regional objections. Based on those, our local Corrective Action Plan will be completed.

Staff

Theresa Swinehart retired effective June 30th (also her birthday). A retirement open house was held on June 29th and the turnout was amazing. The local media was great in sharing the story of our longest standing employee and we want to thank the city PIO for assisting us in pushing out information regarding this event as well as the fact that the position was posted.

Due to circumstances beyond our control, Britany Hobson will no longer be joining our team here at GCHD. The position was reposted and we hope to fill this ASAP, interviews will begin the week of July 4th.



Contracts

A contract was signed and approved for continuation of shared space for Community Counseling Services within the Galion City Health Department. The Health Department received a lot of positive press coverage for this.



Community Health Improvement Planning

Trish is working with the Crawford County Health Department to write a grant to assist with the CHIP process.

Locally, the GCHD will be conducting the Local Public Health System Performance Assessment. The CCHD will be conducting theirs as well. We will then meet together and create a joint document for use in the CHIP process.

Future CHIP meeting dates have been set as follows:

- July 14, 10:00 am-2:00 pm @ Galion Community Hospital Board Room
 - August 11, 10:00 am-2:00 pm @ Galion Community Hospital Board Room
 - August 25, 10:00 am-2:00 pm @ Galion Community Hospital Board Room
 - September 1 (make-up date), 10:00 am-2:00 pm @ Galion Community Hospital Board Room
- Avita has graciously offered to provide lunch during the meetings.

Strategic Planning

After the completion of the CHIP, we will need to begin working on our Strategic Plan. The Board of Health is an integral participant in this process and we will need to have participation from the Board. Once the contractor/ facilitator is selected a doodle poll for dates will be sent out.