

Galion Board of Health Meeting
Galion City Health Department
Tuesday, September 14, 2021
5:00pm - 7:00pm



Present: Mr. Dennis Sterling, Board Member; Ms. Shellie Burgin, Board Member; Ms. Andrea Wildenthaler, Board Member; Ms. Candy Yocum, Board Member; Amanda Moran, Board Member; Ms. Andrea Barnes, Interim Health Commissioner/Director of Environmental Health; Ms. Emily Miller RN, BSN, RN, BSN, Director of Nursing; Ms. Olivia Roston, Business Services Officer

Absent: Tom O'Leary, Mayor, City of Galion, President

1 Call to Order

The meeting was called to order by Dennis Sterling at 5:00pm.

2 Approval of Consent Agenda

Motion to approve the consent agenda for September 14, 2021
Shellie Burgin was not present during the vote.

Motioned: Ms. Andrea Wildenthaler

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

2.1 Health Commissioner Report

See attached Health Commissioner Report.

Attachments:

[HC Monthly Report August 2021.docx](#)

2.2 Nursing Division Report

See attached Nursing Division Report and School-based Health Services Report.

Attachments:

[Nursing Monthly Report August 2021.pdf](#)

2.3 Environmental Division Report

See attached Environmental Division Report.

Attachments:

[August 2021 Monthly EH Report.pdf](#)

2.4 Legislative Reports/ Updates

See legislative updates attached.

Attachments:

[RE_Opponent_Testimony_HB_248.pdf](#)

2.5 Outreach Reports

See attached outreach report for the Pride Parade and the Galion Third Friday on 8/20/21.

Attachments:

[Third Friday 08-20-21.docx](#) [GAY Pride outreach report.docx](#)

2.6 Public Health Accreditation

See attached Public Health Accreditation Board (PHAB) Report.

- 2.7 Arbovirus Surveillance Reports/ Updates
See attached Arbovirus Surveillance Updates.

Attachments:

[Mosquito Surveillance Update 2021-09-01.pdf](#)

- 2.8 Contracts
Contracts that were entered into by the Health Commissioner.

Attachments:

[081121_Cintas_galionagreement.pdf](#) [RE_Cintas_Agreement_Follow_up.pdf](#)

- 2.9 Policies/ Procedures Reviewed/ Revised (NOT requiring BOH approval)
Nursing

Attachments:

[2021_Fee_Schedule_for_Screening_and_Collection_of_Blood_Lead_Level_8.17.21_signed_.pdf](#)
[VACCINE_REFRIGERATOR_FAILURE_POLICY_AND_PROCEDURE_09.2021_signed_.pdf](#)

- 2.10 Board of Health Continuing Education (ORC 3701.342)
Reminder to BOH members that two (2) hours of continuing education are required to be completed each calendar year, per ORC 3701.342.
Verification sheets (attached), and copies of certificates (if applicable) need to be submitted to Health Commissioner.

Attachments:

[BOH_CE_Sign-off_TEMPLATE.docx](#)

3 Approval of the Agenda

Motion to approve the agenda for September 14, 2021.
Ms. Burgin was not yet present for this portion of the meeting.

Motioned: Amanda Moran

Seconded: Ms. Candy Yocum

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

4 Approval of Board of Health Meeting Minutes

Motion to approve the August 10, 2021 GCHD Board of Health Meeting Minutes.
Ms. Burgin was not yet present at this part of the meeting.

Motioned: Ms. Andrea Wildenthaler

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Attachments:

[Draft_Minutes_08-10-21.pdf](#)

5 Public Comment

No public comments made.

6 Reports

6.1 COVID-19 Updates

Emily has been updating numbers on a weekly basis for the public on Facebook.

We have been busy with ODH updates on a daily basis, COTS updates, Binex- at-home test kit dispersements and ordering, and numerous questions from businesses, schools, and the public.

Staff is under a lot of stress in this current environment of the pandemic, and being short-staffed does not help. Minutes:

Emily explained that there are several outbreaks of Covid-19 in our jurisdiction which is creating a lot of work. Mandy wants to ensure that we are able to offer area businesses vaccinations at their location. Emily is already doing this.

Attachments:

[COVID report 9.9.21.docx](#)

7 Old Business

7.1 Appointment of a Health Commissioner

Next steps

Moving forward, it is impossible to do both positions any longer (meaning health commissioner and EH Director simultaneously) The Environmental Health work is behind.

There was considerable discussion about moving forward with interviewing and appointing a new health commissioner, including moving forward with a group interview with Dustin Kent to see if he is still interested in the position. Shellie wants to increase our posting using the WFD grant dollars and see if we have a pool of candidates to interview. Mandy mentioned that she was told a former physician recently applied. BOH will continue to interview and observe applicants as the posting increases.

7.2 Director Positions reinstated as Non-Exempt

Discussions continue concerning the two positions: Director of Nursing and Director of Environmental Health being changed back to hourly, non-exempt status. In 2018, the 2 positions were changed to be salaried, exempt. The only salaried, exempt position should be the health commissioner position. BOH is going to table this until we either get a written statement from Thomas Palmer or the law office of Clemons Nelson.

8 New Business

8.1 Request for Additional Employees' Cell Phone Stipend

Presented by Emily Miller

Maybe work this into the school contracts for next year.

Item was tabled to look into amending the current school contract to include cell phones or stipend.

Attachments:

[Cell Phone Stipend Policy.pdf](#) [Cell Phone Stipend Request 01.2020.pdf](#)

8.2 340B Appropriations

Motion to allow Health Commissioner to appropriate funds in the 340B lines as needed.

Dennis made the motion adding that the HC may appropriate funds in the 340B lines as needed for current and future budgets.

Motioned: Mr. Dennis Sterling

Seconded: Ms. Shellie Burgin

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

8.3 Separated HIV and STD Fund Lines

Motion to allow health commissioner to modify 2021 budget to create new fund lines for HIV and STD grants as required and allow for any budget corrections related to each grant as needed

Motioned: Ms. Andrea Wildenthaler

Seconded: Ms. Candy Yocum

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

8.4 MOU between GCHD and Knox Community Hospital

Motion to approve memorandum of understanding with Knox Community Hospital and Dr. Bhat to provide HIV Care to patients testing positive to infectious diseases for 1 day a month.

Motioned: Amanda Moran

Seconded: Mr. Dennis Sterling

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Attachments:

[Infectious Disease Provider Memorandum of Understanding.pdf](#)

8.5 Appointments and Hiring

Motion to approve the Health Commissioner to select and hire for the MA/Front Office position and appoint the PRN Public Health Nurse from applicants.

Motioned: Ms. Candy Yocum

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

9 Next Scheduled Board of Health Meeting

October 12, 2021 at 5:00pm Galion City Health Department Board Room See attached GCHD BOH meeting dates. Galion City Council- Police, Fire, Health Subcommittee Meeting is scheduled for September 23, 2021 at 7:00pm in Council Chambers OR via Virtual Platform.

Attachments:

[2021 Board of Health Meeting Dates.pdf](#)

10 Adjournment

Dennis called the meeting adjourned at 5:49pm.

Motioned: Amanda Moran

Seconded: Ms. Candy Yocum

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Board of Health Approval Signature

Board of Health Approving Name & Title