**Present:**  Mr. Dennis Sterling, Board Member; Ms. Shellie Burgin, Board Member; Amanda Moran, Board Member; Jason McBride, Health Commissioner.

**Guest(s):** N/A

**Absent:**  Tom O'Leary, Mayor, City of Galion, President; Ms. Olivia Roston, Business Services Officer/ Vital Statistics Registrar; Ms. Tina Nichols, Health Educator/ DIS; Ms. Andrea (Andy) Barnes, Director of Environmental Health; Melinda (Lynn) Corwin, Director of Nursing; Jennifer Jordan, Administrative Assistant-Medical Assistant; Ms. Andrea (Andee) Wildenthaler, Board Member; Amanda (Mandi) Moran, Board Member; Ms. Sarah Miley, Reproductive Health & Wellness Program Manager; Kim Ponziani, Public Health Nurse; Jessica Bourne, MA.

# **Call to Order**

**Minutes:** Dennis called the special meeting to order at 4:32pm.

# **Approval of the Agenda**

Motion to approve the agenda for January 4, 2023.

**Minutes:** Approved as presented.

**Result:** Approved

**Motioned:** Ms. Shellie Burgin

**Seconded:** Amanda Moran

|  |  |  |  |
| --- | --- | --- | --- |
| **Voter** | **Yes** | **No** | **Abstaining** |
| Mr. Dennis Sterling, Board Member | X |  |  |
| Ms. Shellie Burgin, Board Member | X |  |  |
| Amanda Moran, Board Member | X |  |  |

# **New Business**

## **Wage Rate Increase**

Motion to approve the wage rate increases for staff, per attached (as previously discussed), effective the start of the pay period that includes 1/1/2023.

**Minutes:** These wages are the same that was discussed in November when the Board of Health agreed on the budget, with a 5% wage increase for staff and more for Olivia. Amanda asked why her amount was higher than 5%. Dennis explained that she has a different job classification and different responsibilities. She’s doing the work of two people, and if she ever leaves, we’d likely have to hire two people because the scope of what her job entails.

**Result:** Approved

**Motioned:** Amanda Moran

**Seconded:** Mr. Dennis Sterling

|  |  |  |  |
| --- | --- | --- | --- |
| **Voter** | **Yes** | **No** | **Abstaining** |
| Mr. Dennis Sterling, Board Member | X |  |  |
| Ms. Shellie Burgin, Board Member | X |  |  |
| Amanda Moran, Board Member | X |  |  |

**Attachment:** [Staff Wages 2023.pdf](../01-04-23%20(special%20meeting)/Staff%20Wages%202023.pdf)

# **Executive Session (as needed)**

An executive session may be requested for one or more of the following matters to:

1. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;
2. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;
3. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;
4. prepare for, conduct, or review negotiations or bargaining sessions with public employees;
5. consider matters required by federal laws, or rules, or state statutes to be kept confidential;
6. consider specialized details of security arrangements if the information could be used for criminal

**Minutes:** The Board did not enter into Executive Session.

**Result:** Approved

**Motioned:** Ms. Shellie Burgin

**Seconded:** Amanda Moran

# **Next Scheduled Board of Health Meeting**

# Next Scheduled Board of Health Meeting:

January 10, 2023, at 5:00pm in Galion City Health Department Board Room

**Attachments:** [2023 Board of Health Meeting Dates.docx](file:///\\10.10.10.2\Share\Board%20of%20Health\BOH%20Meetings\Minutes%202023\2023%20Board%20of%20Health%20Meeting%20Dates.docx)

**Minutes:** N/A

# **Adjournment**

**Minutes:** The meeting was adjourned at 4:33.

**Result:** Approved

**Motioned:** Mr. Dennis Sterling

**Seconded:** Amanda Moran

|  |  |  |  |
| --- | --- | --- | --- |
| **Voter** | **Yes** | **No** | **Abstaining** |
| Mr. Dennis Sterling, Board Member | X |  |  |
| Ms. Shellie Burgin, Board Member | X |  |  |
| Amanda Moran, Board Member | X |  |  |

