**March 12, 2012**

The Galion City Board of Health met in regular session at 7:30 a.m. on Tuesday, March 12, 2013, at Galion City Health Department. Board members present were President Doug Schilling, Vice President Dennis Long, Pamela Fellner, Terry Gribble and Wendy Kerr, C.N.P. Also present were Health Commissioner Dr. Steve Novack, Director of Nursing Sandy Crossland, R.N. and Environmental Health Director Stephanie Zmuda, R.S. Mr. Schilling called the meeting to order at 7:40 a.m.

**Approval of Agenda**

Ms. Fellner made a motion to approve the agenda. The motion was seconded was Mr. Gribble. The motion was unanimously approved.

**Approval of Month Minutes**

Ms. Fellner made a motion that the minutes from the meeting of February be approved. The motion was seconded by Mr. Gribble, and it was unanimously approved with correction of a board member’s name.

**Monthly Reports**

Dr. Novack stated that the mission of Galion City Health Department (GCHD) is to improve the health and well-being of those we serve. Ms. Robinson has offered her resignation. Dr. Novack spoke to IB Tech employees about the opiate abuse problem. There were two “pending” deaths in February.

Ms. Crossland reported that Billable Project continues. One Hepatitis C returned positive for February. There was one Chlamydia and four other new hepatitis C cases in February.

Ms. Zmuda’s report is deferred to April. It will include end of year restaurant inspections analysis.

Mr. Long made a motion to approve the monthly reports, seconded by Ms. Kerr. Motion carried.

**Old Business**

2013 Health Priorities: overview of process to determine health priorities and accreditation-

* Community Health Assessment (CHA)- date of completion TBA
* Community Health Improvement Plan (CHIP)- date of completion TBA
* Health Department Strategic Planning for a 3-5 year horizon- date of completion TBA
* Determine Health Priorities- date of completion TBA

Accomplish Public Health Accreditation Board Accreditation no later than July 2018

Mr. Long recommended using existing reports for Galion City Health Department’s (GCHD) own health assessment. This sentiment was expressed by several other BOH members. No date for completion for time lie was given, however, this plan will be discussed at coming meetings.

Ms. Swinehart Resignation- Ms. Crossland states that Ms. Swinehart has not resigned but continues to work for GCHD as a contingent nurse.

CBOSS CPP Proposal- still no word from ODH- Ms. Zmuda states that Ohio department of Health has not provided more information. This item will be tabled indefinitely.

**New Business**

ODH Budget and Strategic Planning- See Dr. Wymslo’s legislative report- Dr. Novack pointed out highlights of Dr. Wymslo’s report to the state legislators. He noted that the funding for ODH operation is derived primarily from federal grants and that there is less than one percent requested increase in state funds. ODH priorities for the coming two years are:

* Expand patient-centered medical homes
* Curb tobacco use
* Reduce obesity
* Decrease infant mortality
* Strengthen relationships with external stakeholders
* Enrich work climate at ODH

Report on Discussions with CCGHD- none to report at this time

Mirela Robinson, R.N. resignation (effective February 25, 2013)- Mr. Gribble made a motion for acceptance of Ms. Robinson’s resignation. The motion was seconded by Ms. Kerr. The motion was unanimously approved.

Sandy Abouhassan, R.N. approval for part-time contingent employment- Mr. Long made a motion for the hiring of Ms. Abouhassan. Mr. Gribble seconded the motion. The motion was unanimously approved.

Generator quote- tabled pending other quotes.

Policy Manual comparisons between Galion City Health Department and City of Galion- Ms. Crossland described a letter from Ms. Porter, human resources director of Galion City, that are differences between City of Galion and Galion City Health Department policy statements on retirement. She documented from previous BOH minutes that the BOH has determined its own policies on retirement. The BOH by unanimous consent affirms its previous policies.

Discussion only on School Nursing Contracts (Crestline and Galion)  There was unanimous consent for Ms. Crossland to begin negotiations with Galion and Crestline schools for 2013-2014 school year.

MT Viral work bill: $2185 total for Galion City Health Department- approval for transferring $644 from account 52304 (Personnel/HR) to account 52317 and pay the bill from acct. 52317- Mr. Long made a motion for the transfer of money. Ms. Fellner seconded the motion. The motion was unanimously approved.

**Monthly Bills**- Ms. Fellner made a motion for approval of monthly bills. Ms. Kerr seconded the motion. The motion was unanimously approved.

**Adjourn**- Ms. Fellner made a motion for adjournment of monthly bills. Ms. Fellner seconded the motion. The motion was unanimously approved. The meeting adjourned at 9:34 a.m.

The next meeting will be held on Tuesday, April 9, 2013, at 7:30 a.m. in the Health Department office.

Respectfully Submitted,

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P. Stephen Novack, D.O., Commissioner

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Douglas Schilling, President