Galion City Health Department Mission Policy 2013 to 2014

September 10, 2013

**Vision Statement:**

*Inspire and Engage out Citizens and Community to be Optimally Healthy*

**Mission Statement:**

*To Promote and Protect the Health and Well-Being of those we Serve*

**Goals:**

1. **Accreditation of the Galion City Health Department-** work on accreditation has been slowed due to changes in personnel
   1. **Standard 1.1** Participate in or Conduct a Collaborative Process Resulting in a Comprehensive Community Health Assessment-
   2. **Standard 5.2** Conduct a Comprehensive Planning Process Resulting in a Tribal/State/Community Health Improvement Plan. Staff are participating in Avita sponsored Community Health Improvement Plan (CHIP). Ms. Crossland and Zmuda are involved in the subgroup of Childhood Obesity; Dr. Novack the substance abuse subgroup.
   3. **Standard 3.1** Provide Health Education and Health Promotion Policies, Programs, Processes, and Interventions to SupportPrevention and Wellness- Ms. Zmuda participated in food safety at Galion City Schools. Galion City Health Department and Galion City Schools co-sponsored Level 1 food safety training on August 28 with 42 food employees in attendance from multiple health jurisdictions (28 Galion workers from 7 licensed facilities). Course instructor Beth Conrad is a sanitarian with Mansfield/Ontario/Richland County Health Department who also teaches food safety at Ashland University and in the prison system; several local health districts in the area that don't offer training themselves send people in need of certification to Beth. She offered to continue working with us to provide training here when it is needed. Thanks to Jacki Corona, Food Service Director at Galion City Schools, for her efforts in planning and logistics, Beth Conrad for coming to Galion to teach the course, and Galion City Schools for hosting.
2. **Get Galion City’s fair share of PHEP funding restored**
3. **Rationalize Nursing Functions**
   1. **School Nursing-** Ms. Hobson has further reduced her level of employment with GCHD. We have hired 2 new R.N.’s for Galion and Crestline schools.
   2. **Immunizations-** significant improvement in turnaround on reimbursements for immunizations- $4437 for August. We are at above average in utilization.
   3. **Access to care**
   4. **Outbreak Reporting**
   5. **Workforce Development and maintenance of skills**
      1. Ms. Hobson accomplished a 2 week orientation of Crestline for Ms. Diebler.
      2. Ms. Hobson completed further orientation of BCMH and Car Seat pgm for Ms. Swinehart.
4. **Implement grade level food health inspections on Galion City Health Department website**
   1. Ms. Zmuda in discussions with Gene Phillips at ODH.
5. **Implement electronic board document system-** BlueSky
6. **Establish secure internet section to website for posting of internal documents, forms, manuals, policies, procedures-** Anticipate contract for server by Oct Board meeting. AOHC anticipates distributing a practice mgmt and EMR software package. (see agenda)
7. **Implement use of credit card for payment of services**
   1. See agenda
8. **Review, revise and convert into an editable electronic document the department personnel manual-** see #6
9. **Develop set key metrics that the department will measure and track its performance** 
   1. YTD income by end of Aug up over $30K.
10. **Develop and execute strategic goals with community organizations to deal with areas of concern shown in Community Health Assessment Survey** 
    1. Work with Crawford County Wellness Coalition (see accreditation above)
11. **Communicate other major operational issues to assist the Board in understanding the organization’s business dynamics**
    1. Change in Licensing council- no appointment to Licensing council as yet
    2. Listeriosis implication in local facility- correction: in contrast to report in Inquirer after last Board meeting, there was no facility in Galion that tested positive for *Listeria* or was directly implicated in a case of Listeriosis.
    3. Accrued vacation and sick leave balances- pending
    4. Discussions on Environmental health- (see agenda on administrative hearing)
    5. Proposed personnel options
    6. Off-site childhood immunization outreach
    7. **Vital measures**:
       1. **Births 2013 through July**
          1. **Total – 246**
          2. **Low-weight- 11 (2 in Galion)**
          3. **<37 weeks – 14 (4 in Galion)**
          4. **Teen Births- 22**
       2. **Deaths 2013 through July**
          1. **Total- 148**
          2. **Average age of Death- 78.5**
          3. **Top 3 Causes of death- circulatory, respiratory and neoplasms**
          4. **1 suspected drug overdose death in Galion for Aug**
       3. **Reportable Diseases 2013 through July-** 
          1. **Chlamydia- 22**
          2. **Hepatitis C, Chronic- 17**
          3. **Gonorrhea- 3**