

**Galion City Board of Health**  
**Galion City Health Department, 113 Harding Way East, Galion**  
**Tuesday, February 11, 2020 5:00 pm**  
**Regular Meeting**



**Present:** Ms. Brittany Craft, President ProTempore Ms. Kara Ault, Vice President Ms. Nadia Oehler, Board Member; Ms. Trish Factor, Health Commissioner; Ms. Andrea Barnes, Director of Environmental Health; Ms. Emily Miller, Director of Nursing

**Guests:** Mr. Dennis Sterling

**Absent:** Mr. Tom O'Leary, President

**1. Call to Order**

Ms. Factor called the meeting to order at 5:00 pm.

**2. Approval of Consent Agenda**

Motion to approve the Consent Agenda for February 11, 2020 by: Ms. Ault Second by: Ms. Craft Abstentions: N/A Oehler

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

Items included in the consent agenda:

- Board of Health Meeting Minutes (011420)
- Health Commissioner Report (021120)
- Nursing Report (January 2020)
- Environmental Report (January 2020)
- Food Safety Newsletter 2020
- Hepatitis A Outbreak Situation Report (020320)
- Board of Health Continuing Education reminder

\*Ms. Factor also shared that the Crawford County Health Partners had been nominated and won the 2020 Crawford Partnership Collaboration Award. We will be recognized at the State of the Vision event on March 26, 2020 at 5pm. Ms. Factor encouraged Board of Health Members to attend.

**3. Approval of Agenda**

Motion to approve the Agenda for February 11, 2020 by: Ms. Oehler Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

**4. Public Comment**

N/A

**5. Approval of Finance Reports/ Warrants**

Motion to approve the January 2020 Finance Reports as presented by: Ms. Ault Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

\*Ms. Factor showed Board Members the spreadsheets which delineate what expenditures were grant funded.

### **5.1 2020 Budget Discussion**

Discussion regarding the reason why only 2 expenses were paid out in January occurred. The health department had to be removed from the general fund and placed under their own budget line. Unfortunately, that then did not allow for expenses to be paid for out of the general fund account lines and no money had been moved for health department expenses to be paid. The matter had been taken to City Council and Council approved the Ordinance to transfer the funds into the correct line; however, the Mayor did not sign the Ordinance. Without the Mayor's signature, the Ordinance would not go into effect until 10 days after Council passed it. The 2 expenses and payroll were approved to be paid by the Auditor; however, that left the health department account line in the negative at the end of the month.

### **5.2 Mandatory Versus Permissive Program & Budgetary Impact**

Discussion regarding how to best show the budgetary impact of the health departments implementation of non-mandatory programs.

## **6. Old Business**

### **6.1 Contracts**

Building/ Facilities

Discussion regarding the potential building/ facilities contract occurred. No determinations have been made, additional documentation and meetings need to occur.

## **7. Reports**

### **7.1 2019 Communicable Disease Report**

Motion to accept the 2019 Communicable Disease Report as presented by: Ms. Oehler Second by: Ms. Ault  
Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

\*BOH members would like this shared with the Galion Police, Fire, Health City Council Subcommittee.

### **7.2 2019-nCoV (Coronavirus)**

Ms. Factor provided the Board of Health with updates on the 2019-nCoV and the actions that GCHD were taking in preparation.

## **8. New Business**

### **8.1 Resolutions**

#### Resolution 2020-160

Motion to approve Resolution 2020-160 A RESOLUTION AUTHORIZING THE HEALTH COMMISSIONER TO ISSUE A CEASE AND DESIST ORDER AND REFER FOR CRIMINAL PROSECUTION AND/OR A TEMPORARY RESTRAINING ORDER OR INJUNCTIVE RELIEF AN UNLICENSED RETAIL FOOD ESTABLISHMENT, AND REPEALING RESOLUTION 2016-144 as presented by: Ms. Ault Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

#### Resolution 2020-161

Motion to approve Resolution 2020-161 A RESOLUTION AUTHORIZING THE HEALTH COMMISSIONER TO ISSUE A CEASE AND DESIST ORDER AND REFER FOR CRIMINAL PROSECUTION AND/OR A TEMPORARY RESTRAINING ORDER OR INJUNCTIVE RELIEF AN UNLICENSED FOOD SERVICE OPERATION, AND REPEALING RESOLUTION 2016-145 as presented by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.  
Ault-Y Craft-Y Oehler-Y  
Motion carried.

**8.2 Sexual Health Clinic**

Ms. Factor shared that the Sexual Health Clinic will hold a "Grand Opening" on Tuesday, February 18, 2020. A ribbon cutting with the Chamber of Commerce will take place at 9am. A flier for the event was shared and Board Members were encouraged to attend.

Ms. Factor also announced that the GCHD was selected as a pilot site for tools to support the delivery of quality STD clinical services. Rebekah Horowitz, Senior Analyst for NACCHO (National Association of County and City Health Officials) will be onsite at our Sexual Health Clinic March 3, 2020.

**8.3 Contracts/ MOU's/ MOA's**

DIS (HIV/ STI Grants)

Discussion regarding the proposal from the Ohio Department of Health relative to funding for an expanded service area for a temporary period of time. Board of Health Members were agreeable to moving forward and having Ms. Factor work on details of this arrangement. BOH members did want assurance that all regular work being performed by the program staff would be able to be accomplished even with the additional workload.

**9. Executive Session**

No executive session was held.

**10. Next Scheduled Board of Health Meeting**

The next Board of Health meeting is set to take place on March 10, 2020 at 5:00pm at the Galion City Health Department.

The next Police, Fire, Health Galion City Council Committee meeting is Thursday February 20, 2020 at 7pm in Council Chambers.


**11. Adjournment**


Motion to adjourn was made at 6:20pm by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Voice Vote was taken.  
Motion carried.

Respectfully Submitted,

  
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Trish Factor, Health Commissioner

  
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Board of Health Approval Signature

  
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Board of Health Approving Name and Title