

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, June 1, 2020 5:00 pm
SPECIAL Meeting
Held via GoTo Meeting



Present: Ms. Brittany Craft, President ProTempore; Ms. Kara Ault, Vice President; Ms. Shellie Burgin, Board Member; Mr. Dennis Sterling, Board Member; Ms. Andrea Wildenthaler, Board Member; Ms. Trish Factor, Health Commissioner; Ms. Andrea Barnes, Director of Environmental Health; Ms. Emily Miller, Director of Nursing
Guests: Dr. Kenneth Saul, Medical Director; Sarah Miley, GCHD Contract Staff; OS-Laptop (unknown- unrecognized); 419-569-8664 (unknown-unrecognized); Eunice Collene, City of Galion Auditor's Office
Absent: Mr. Tom O'Leary, President

1. Call to Order

Ms. Factor called the meeting to order at 5:02 pm.

2. Approval of Agenda

Motion to approve the amended Agenda for the June 1, 2020 Special Board of Health Meeting by: Mr. Sterling
Second by: Ms. Burgin Abstentions: N/A

A Roll Call Vote was taken.

Ault-not present yet Burgin-Y Craft-not present yet Sterling-Y Wildenthaler-Y

Motion carried.

3. Public Comment

N/A

4. Special BOH Topics

4.1 Contract- Contact Tracing Grant-Contract

Motion to allow the Health Commissioner to enter into contract with the Crawford County Health District for the purpose of receiving COVID-19 Contact Tracing (CT20) Grant funding as presented by: Ms. Burgin Second by: Ms. Wildenthaler Abstentions: Ms. Ault

A Roll Call Vote was taken.

Ault-Abstain Burgin-Y Craft-Y Sterling-Y Wildenthaler-Y

Motion carried.

Discussion surrounded how the contract for the grant would work, including reimbursements. Ms. Factor stated that this should function very much like the CO20 Grant-Contract for COVID funds previously approved.

*Ms. Ault Abstained because she arrived at the end of the discussion.

4.2 Personnel-PT PHN

Motion to allow the Health Commissioner to post and hire for the position of Part-Time Public Health Nurse as presented by: Mr. Sterling Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Burgin-Y Craft-Y Sterling-Y Wildenthaler-Y

Motion carried.

Discussion regarding the salary range for this position occurred. Ms. Factor explained that this position would primarily be located at the schools and based on the School Health Services contract the individual would need to

be a Registered Nurse (RN). The 2 position descriptions provided were for a PHN II and PHN III (GCHD's RN positions). The salary schedule which indicates the pay ranges for these positions was also provided; the applicants credentials/ education level would determine which position (PHN II or PHN III), and their experience would determine where on the individual range they would fall.

4.3 COVID Response- Situation Updates

Ms. Factor presented the current COVID situation updates. She showed some of the breakdowns of cases between GCHD and CCPH as well as cumulative.

No motions were made.

4.4 Personnel- Remote-Telework of Staff

Discussion regarding staff remote-telework of staff occurred.

Still recommended to telework by ODH, but the City Safety Service Director has notified the Health Commissioner (via provided email) that the ability of those granted access, for COVID-19 purposes, to remote connect would cease effective July 1. Discussion regarding how to handle this occurred. Questions and discussion regarding the access for purposes of weekend and after-hour work occurred; due to our 24/7 reporting requirements. Ms. Factor will follow-up with the Service Director to discuss this issue. If an arrangement cannot be worked out, we will need to try to create a "Plan B".

Physical restrictions of the building space, staggering a return of those currently teleworking, coverage of weekend and off-hours coverage occurred.

No motions were made.

4.5 Personnel- COVID Response Staffing

Discussion regarding staffing of GCHD's COVID response. Discussion included utilization of current staff, contractors, interns, and the most efficient utilization of funding. Staffing for future planning and mitigation efforts was also briefly discussed as well as staff shifting back into programs areas.

No motions were made.

4.6 COVID Response- Biosurveillance

Discussion on methods and funding for biosurveillance including monitoring, tracing, and data occurred; current and future funding were discussed briefly.

No motions were made.

4.7 COVID Response- Mitigation & Planning Efforts

Discussion regarding future COVID-19 mitigation & planning efforts occurred throughout other discussions within the agenda and here. The ever-evolving situation make planning and preparations difficult; however potential planning for mass vaccination is a consideration. This would involve training of staff and ensuring proper staffing levels.

No motions were made.

8. Executive Session

No Executive Session was called.

9. Next Scheduled Board of Health Meeting

June 9, 2020 at 5:00pm Galion City Health Department Board Room OR Virtually, TBD

Next Galion City Council- Police, Fire, Health Subcommittee Meeting is TBD

10. Adjournment

Motion to adjourn was made at 6:21pm by: Ms. Craft Second by: Mr. Sterling Abstentions: N/A

A Voice Vote was taken.
Motion carried.

Respectfully Submitted,

Trish Factor, Health Commissioner

Board of Health Approval Signature

Board of Health Approving Name and Title