

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, August 8, 2020 5:00 pm
Special Meeting
Held via GoTo Meeting



Present: Ms. Kara Ault, Vice President; Ms. Shellie Burgin, Board Member; Mr. Dennis Sterling, Board Member; Ms. Trish Factor, Health Commissioner; Ms. Andrea Barnes, Director of Environmental Health

Guests: N/A

Absent: Mr. Tom O'Leary, President; Ms. Brittany Craft, President ProTempore; Ms. Andrea Wildenthaler, Board Member

1. Call to Order

Ms. Factor called the meeting to order at 5:08 pm.

2. Approval of Agenda

Motion to approve the Agenda for September 23, 2020 by: Mr. Sterling Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Burgin-Y Craft- not present Sterling-Y Wildenthaler- not present

Motion carried.

3. Public Comment

N/A

4. New Business

4.1 Environmental Health Fees and FSO and RFE License Fees for the license year 2021

1st Reading of Resolution 2020-163 a resolution to set environmental health fees and establish food service operation and retail food establishment license fees for the license year 2021, and repeal resolutions #2019-158 and #2019-159.

A fee comparison chart for 2017-2021 proposed FSO/RFE fees was provided for reference and discussion. A fee comparison chart for 2012-2021 proposed Environmental fees was shown to aid with discussion as well.

Ms. Barnes walked Board Members through the proposed 2021 fees and how cost methodology (required by the state) works to derive the costs of such licenses. The proposed fees are below the maximum allowable based on the state cost methodology; and with the exception of 4 categories remain the same as 2020. Those that varied are as follows, Mobile Food Service (decrease from \$82 to \$78), Temporary Food Service (increase from \$73 to \$125), Vending (increase from 35.05 to \$35.85), and Tattoo/ Body Piecing (from \$200 to \$275); each change is due to a significant variation from the current fees to the allowable under the state's cost methodology with the exception of Vending which is limited under Code to be increased no more than the CPI. It was noted and explained also that the Tattoo/ Body Piercing current 2020 fees were set with no actual costs to analyze as GCHD had not had a license holder under the new regulations, having had our first license holder, the time was able to be analyzed and cost is adjusted due to that. Ms. Ault asked if that fee was in line with other surrounding jurisdictions and Ms. Barnes shared what other surrounding departments were charging and the proposed fee was in line with or below others.

Board members agreed that this was a good move to help, at least a little, Galion businesses. Ms. Factor shared that the state is considering a moratorium on fees which could potentially freeze fees set for 2021 for 2-3 years; this would benefit business owners initially and the health department down the road due to the methods utilized for cost methodology. Unfortunately, this will mean the GCHD will not be able to recover as much of our cost during that time period. Nothing has been fully determined at the state level yet, but Ms. Factor and Ms. Barnes will continue to monitor the situation.

Ms. Factor also noted that in previous years the FSO/ RFE fees and the other Environmental Health fees were set via 2 separate resolutions. It was determined that in order to ensure all fees are evaluated annually all

Environmental Health fees would be combined into a single resolution.

Ms. Ault made a motion to accept the 1st Reading of Resolution 2020-163 a resolution to set environmental health fees and establish food service operation and retail food establishment license fees for the license year 2021, and repeal resolutions #2019-158 and #2019-159 and move the Resolution on to the 2nd reading Second by: Mr. Sterling Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Burgin- Y Craft- not present Sterling-Y Wildenthaler- not present

Motion carried.

4.2 Board of Health Personnel Committee Appointments

Ms. Factor pulled up the GCHD Board of Health By-Laws and verified that *"The President/ President Pro Tempore shall appoint Board members to standing committees and advisory committees on which Board of Health representation is required and/or deemed necessary."* Neither the President or President Pro Tempore were present, therefore no appointments could be made.

Motion to table the GCHD BOH Personnel Committee Appointments until the next regular meeting was made by: Mr. Sterling Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Burgin- Y Craft- not present Sterling-Y Wildenthaler- not present

Motion carried.

5. Executive Session

No Executive Session was called.

6. Next Scheduled Board of Health Meeting

October 13, 2020 at 5:00pm via Virtual Platform

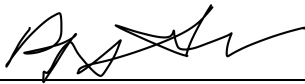
7. Adjournment

Motion to adjourn was made at 5:29pm by: Ms. Ault Second by: Ms. Burgin Abstentions: N/A

A Voice Vote was taken.

Motion carried.

Respectfully Submitted,



Trish Factor, Health Commissioner

Board of Health Approval Signature

Kara Ault, BOH Vice President

Board of Health Approving Name and Title