

**Galion City Board of Health**  
**Galion City Health Department, 113 Harding Way East, Galion**  
**Tuesday, April 13, 2021 5:00 pm**  
**Regular Meeting**



**Present:** Mr. Tom O'Leary, President; Ms. Brittany Craft, President ProTempore; Ms. Shellie Burgin, Board Member; Mr. Dennis Sterling, Board Member; Ms. Candy Yocum, Board Member;; Ms. Emily Miller, Director of Nursing; Ms. Andrea Barnes, Director of Environmental Health

**Guests:** Ms. Sarah Miley, GCHD Staff; Ms. Tina Nichols, GCHD Staff; Ms. Olivia Roston, GCHD Staff

**Absent:** Ms. Andrea Wildenthaler, Board Member; Ms. Trish Factor, Health Commissioner

**1. Call to Order**

Time meeting called to order: 5:10PM by Tom O'Leary.

**2. Approval of Consent Agenda**

Motion to approve the consent agenda for April 13, 2021 as presented by: Sterling Second by: Yocum

Abstentions: none

Roll Call Vote Needed

Burgin\_\_Y\_\_ Craft\_\_Y\_\_ Sterling\_\_Y\_\_ Wildenthaler\_\_\_\_ Yocum\_Y\_\_\_\_

Passed

\*Note any consent agenda items to be removed, if necessary.

**2.1 Approval of Board of Health Meeting Minutes**

Approval of the March 9, 2021 Board of Health Meeting Minutes as presented. Motion by Burgin and seconded by Sterling.

Motion passed

**Attachments**

original\_\_60\_.docx

**2.2 Health Commissioner Report**

See attached Health Commissioner Report. Nothing

**2.3 Nursing Division Report**

See attached Nursing Division Report and School-based Health Services Report. OK. Discussed community and county vaccination levels around 30% of total. Seniors were 70-80% vaccinated.

**Attachments**

original\_\_61\_.docx

**2.4 Environmental Division Report**

See attached Environmental Division Report. Spacing for permit holders at 6 feet apart. No food service permits have been revoked for violations.

**Attachments**

March\_2021\_Monthly\_EH\_Report.pdf

**2.5 Contracts**

Contracts that were entered into by the Health Commissioner.

**2.6 Staff Spotlights**

Please see Staff Spotlights for March 2021 attached.

**Attachments**

FW\_\_Galion\_City\_Health\_Department\_Vaccine\_Program.pdf

## **2.7 Board of Health Continuing Education (ORC 3701.342)**

Reminder to BOH members that two (2) hours of continuing education are required to be completed each calendar year, per ORC 3701.342.

Verification sheets (attached), and copies of certificates (if applicable) need to be submitted to Trish.

### **Attachments**

BOH\_CE\_Sign-off\_TEMPLATE.docx

## **3. Approval of the Agenda**

Motion to approve the agenda for April 13, 2021 as presented by: Burgin Second by: Sterling

Abstentions: none

Roll Call Vote Needed

Burgin\_\_Y\_\_ Craft\_\_Y\_\_ Sterling\_\_\_\_Y Wildenthaler\_\_\_\_ Yocum\_Y\_\_\_\_

Passed

\*Note any items removed from the consent agenda to be added, if necessary.

## **4. Public Comment**

## **5. Approval of Finance Reports**

Motion to approve the MARCH 2021 Finance Reports as presented by: Burgin Second by: Sterling

Abstentions: none

Roll Call Vote Needed

Burgin\_\_Y\_\_ Craft\_\_Y\_\_ Sterling\_\_Y\_\_ Wildenthaler\_\_\_\_ Yocum\_\_Y\_\_\_\_

Passed Failed

\*If the Auditors Office has not closed out the month in time for finance reports to be completed, they will be provided at the next BOH meeting.

### **Attachments**

Fiscal\_Reports\_03-2021.pdf

## **6. Reports**

### **6.1 COVID-19 Updates**

Discussion regarding COVID-19 situation. Nothing additional.

## **7. Old Business**

### **7.1 Discussion on Grant Funds**

Presented by Olivia. Check on passwords to make sure nothing is password protected that we cannot see without Trish.

### **Attachments**

GCHD\_COVID\_Funding\_040721.xlsx

## **8. New Business**

### **Attachments**

Personnel\_Action\_Form\_Monica\_Light.pdf

### **8.1 Resignation**

Motion to accept the resignation of Ms. Trish Factor, Health Commissioner, as presented by:

\_\_Sterling\_\_\_\_ Second by: \_\_\_\_Yocum\_\_\_\_ Abstentions: \_\_\_\_\_

Roll Call Vote Needed

Burgin\_\_Y\_\_ Craft\_\_Y\_\_ Sterling\_\_Y\_\_ Wildenthaler\_\_\_\_ YocumY\_\_\_\_

Passed

### **Attachments**

Resignation\_032921.pdf

### 9.Executive Session (as needed)

Motion to enter into Executive Session for the purpose of considering the temporary appointment and compensation of a public employee by: \_\_\_\_Sterling\_\_\_\_ Second by: \_Yocum\_\_\_\_ Abstentions:

Time: \_\_\_\_540PM\_\_\_\_

Roll Call Vote Needed

Burgin\_\_Y\_\_ Craft\_\_Y\_\_ Sterling\_Y\_\_ Wildenthaler\_\_\_\_ Yocum\_\_Y\_\_

Passed

Motion to return from Executive Session by: \_\_\_\_Craft\_\_\_\_ Second by: \_\_Yocum\_\_\_\_

Abstentions: \_\_\_\_615PM\_\_\_\_ Passed by all

Time: \_\_\_\_

Roll Call Vote Needed

Burgin\_\_\_\_ Craft\_\_\_\_ Sterling\_\_\_\_ Wildenthaler\_\_\_\_ Yocum\_\_\_\_

Passed Failed

### 10.Next Scheduled Board of Health Meeting

May 11, 2021 at 5:00pm Galion City Health Department Board Room OR via Virtual Platform

See attached GCHD BOH meeting dates.

GCHD BOH Personnel Committee- DATE, 2021 at 5:00pm Galion City Health Department Board Room OR via Virtual Platform

Galion City Council- Police, Fire, Health Subcommittee Meeting is scheduled for MONTH DAY, 2020 at 7:00pm in Council Chambers OR via Virtual Platform.

#### Attachments

2021\_Board\_of\_Health\_Meeting\_Dates.pdf

### 11.Adjournment

Motion to Adjourn by: \_\_\_\_ Second by: \_\_\_\_ Abstentions: \_\_\_\_

Voice Vote Needed

Passed Failed

Time meeting adjourned: \_\_\_\_.

Respectfully Submitted,

Trish Factor, Health Commissioner

\_\_\_\_\_  
Board of Health Approval Signature

  
\_\_\_\_\_  
Board of Health Approving Name and Title  
PRES. BOH