

**Galion Board of Health
Meeting Minutes**

May 11, 2021



1. Call to Order

Minutes

Mayor Tom O'Leary called the meeting to order at 5:07pm

2. Approval of the Agenda

Minutes

Result: Approved

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Andrea Wildenthaler, Board Member

Voter

Yes

No

Abstaining

Tom O'Leary, Mayor, City of Galion, President

Ms. Brittany Craft, Board Member

Mr. Dennis Sterling, Board Member

X

Ms. Shellie Burgin, Board Member

X

Ms. Andrea Wildenthaler, Board Member

X

Ms. Candy Yocum, Board Member

X

3. Approval of Board of Health Meeting Minutes

Motion to approve the April 13, 2021 Board of Health Meeting Minutes as amended

Minutes

Result: Approved

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Candy Yocum, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

Attachments

[BOHMeeting04132021.docx](#)

4. Approval of Finance Reports

Minutes

Result: Approved

Motioned: Ms. Shellie Burgin, Board Member

Seconded: Ms. Andrea Wildenthaler, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

Attachments

[Fiscal Reports 04-2021.pdf](#)

5. Public Comment

Minutes

Discussed House Bill 110 & the resolution that will be presented at Council that opposes it.

Discussed the effects it could have on filling the health commissioner position.

6. Reports

6.1 Nursing Division Report

See attached Nursing Division Report.

Minutes

Result: Approved

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Shellie Burgin, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

Attachments

[Nursing Monthly Report April 2021.pdf](#)

6.2 Environmental Division Report

See attached Environmental Division Report.

Attachments

[April 2021 Monthly EH Report.docx](#)

Result: Approved

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Shellie Burgin, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		

Voter	Yes	No	Abstaining
Ms. Candy Yocum, Board Member	X		

6.3 Legislative Reports/ Updates

6.4 Public Health Accrediation

6.5 Arbovirus Surveillance Reports/ Updates

See attached Arbovirus Surveillance Updates,

Minutes

Result: Approved

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Shellie Burgin, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

Attachments

[Shenberger Mosquito Surveillance Contractor 2021.pdf](#)

7. Old Business

7.1 Mosquito Grant 2021 appropriations (Trish approved via e-mail, making sure the Board is aware

7.2 Charles Harris Audit documents have been submitted

Minutes

2020 Audit-all have been submitted per request.

Result: Approved

7.3 Additional funds were added to CO21 Grant by the State

Minutes

Was \$35,000 and now \$5700 more added.

Result: Approved

7.4 Corrective Action plan: Audit for STD and HIV 2019 Grant

7.5 Credit Card Policy- Adopting the City policy as written.

Minutes

Result: Approved

Motioned: Ms. Shellie Burgin, Board Member

Seconded: Ms. Andrea Wildenthaler, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

8.New Business

8.1 As Needed Nurse replacement

Minutes

Result: Approved

Attachments

[Request for As-Needed Nurse 5.2021.pdf](#)

8.2 Updated Policies/ Procedures- Credit Card Policy adoption

Minutes

Result: Approved

Motioned: Ms. Andrea Wildenthaler, Board Member

Seconded: Ms. Shellie Burgin, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

8.3 Corrective Action Plan for 2019 Grant Audit by State Approval

Minutes

Federal Grants need a separate fund line.

Result: Approved

8.4 Additional Funds for STD Grant

8.5 MAC Changes and reduction of Revenue

Minutes

Result: Approved

8.6 Appointment of an Interim Health Commissioner

Minutes

Discussed the need for an Interim Health Commissioner to sign for expenses. It has to be fulfilled to move forward with accreditation as well.

The president added this to the agenda as new business 8.6 in lieu of going to executive session.

It was voted on to appoint Andrea Barnes as the interim health commissioner with a \$2.50 per hour pay raise until the BOH hires a full time health commissioner.

Motioned: Mr. Dennis Sterling, Board Member

Seconded: Ms. Andrea Wildenthaler, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

9.Executive Session (as needed)

Motion to enter into Executive Session for the purpose of

An executive session may be requested for one or more of the following matters to:

a. consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of

a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;

b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

f. consider specialized details of security arrangements if the information could be used for criminal

10. Next Scheduled Board of Health Meeting

June 8, 2021 at 5:00pm Galion City Health Department Board Room

See attached GCHD BOH meeting dates.

Next Galion City Council- Police, Fire, Health Subcommittee Meeting is scheduled for MONTH DAY, 2018 at 7:00pm in Council Chambers.

Attachments

[2019 Board of Health Meeting Dates .pdf](#)

11. Adjournment

Minutes

Motion to adjourn meeting at 6:30pm

Result: Approved

Motioned: Ms. Andrea Wildenthaler, Board Member

Seconded: Ms. Shellie Burgin, Board Member

Voter	Yes	No	Abstaining
Tom O'Leary, Mayor, City of Galion, President			
Ms. Brittany Craft, Board Member			
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Ms. Candy Yocum, Board Member	X		

Respectfully Submitted,

Andrea Barnes

Andrea Barnes, Interim Health Commissioner

Shellie By

Board of Health Approval Signature

Shellie Burgin, President Pro-tempore

Board of Health Approving Name and Title