

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, February 20, 2015 2:00 pm
Regular Meeting

Present: Mr. Tom O'Leary, Mayor, City of Galion/Board of Health President; Mr. Dennis Long, Vice President; Ms. Wendy Kerr, CNP, Board member; Ms. Katelyn Strickler, Board member; Mr. Wade Cramer, Board member; Ms. Sandy Crossland, RN, Director of Nursing; Ms. Stephanie Zmuda, RS, Health Commissioner

1. Call to Order

Mr. O'Leary called the meeting to order at 2:19 pm.

2. Approval of Agenda

Mr. Long made a motion that the agenda be approved, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

3. Approval of Minutes

Mr. Long made a motion that the minutes from the January 20, 2015, regular meeting and January 22, 2015, special meeting of the Galion City Board of Health be approved, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

4. New Business

4.1 Financial Reports

Financial reports for the month of January were reviewed. Ms. Zmuda advised that the 2015 budget was based on the best information available at the time the budget was drafted. Whether the health department would remain independent or merge, and subsequently an appropriate staffing level and the method(s) to achieve that level were all unclear. She said that there will be inadequate funds in salaries, benefits, and fuel line items due to staffing changes that have occurred to date and Board approval of new Health Commissioner Ms. Factor's use of the car for commuting, respectively. Mr. O'Leary inquired whether Ms. Crossland's payout would be coming from the severance fund. Ms. Zmuda stated she wasn't aware those funds were available for use by the Board. Whether Environmental Health contractor Ms. Joette Moore will continue working for the department after February will be a decision for Ms. Factor. Mr. O'Leary asked whether we need a Director of Nursing; Ms. Zmuda stated it is a minimum requirement the Board must meet. He replied there will likely be a gap in service after Ms. Crossland's resignation before her replacement is hired; that may somewhat ease the tight budget. Mr. Long made a motion that the January financial reports be approved and bills paid, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

4.2 Communicable Disease Prevention & Control Reports

Ms. Crossland presented the communicable disease prevention and control reports for January. She said Hepatitis C is a problem nationwide, leading even HIV. She presented history that led to the rise in transmission: addition of a new vital sign, pain, in the 1990's and consensus among the medical establishment that patients shouldn't have to live with

pain, resulted in a huge increase in pain medication prescribing. Addictions in turn increased as did the demand for a cheaper opiate substitute. Heroin fit the bill. Needle sharing, however, caused an increase in transmission of bloodborne diseases including Hepatitis C. Ms. Crossland advised there are no easy answers in battling drug abuse and Hepatitis C transmission. One component of successful programs in some large cities is needle exchange, which is difficult for many communities to accept. Mr. O'Leary stated the problem isn't going away, despite the drug activity being criminal as Mr. Long pointed out. Ms. Strickler said she believes users aren't as afraid of Hepatitis C as they are of HIV. Mr. O'Leary asked how medications are paid for, to which Ms. Crossland responded the typical \$100,000 treatment is paid by Medicaid. Interest in the findings of the next community health assessment was expressed.

4.3 Personnel

Ms. Zmuda advised Ms. Crossland's letter of resignation was attached with meeting materials. The Director of Nursing position was scheduled to run in the Galion Inquirer on February 21 and 28, and online with the Health Department, City of Galion, MyOwnJobMatch, Association of Ohio Health Commissioners, and Ohio Public Health Association. The application deadline is Wednesday, March 4. Ms. Strickler made a motion that Ms. Crossland's resignation be accepted, seconded by Ms. Kerr. Motion passed unanimously by voice vote, but with regrets.

4.4 Board of Health – Membership & Officers

No discussion was had on the topic or action taken.

4.5 Nursing Programs – Report & Rationalize

Ms. Crossland presented her written reports with information about the BCMH and influenza vaccination programs and discussion ensued. Ms. Kerr made a motion that influenza vaccine be reserved as usual for the 2015-16 season, seconded by Ms. Strickler. Motion passed unanimously by voice vote.

4.6 Personnel Policy & Procedure Manual

Ms. Zmuda presented several items for discussion including overtime, compensatory time, and paid leave use increments. Board members advised they want Ms. Factor to be aware of proposed changes. Further discussion was tabled until the next meeting.

5. Adjournment

Ms. Strickler made a motion that the meeting be adjourned, seconded by Ms. Kerr. Motion passed unanimously by voice vote and the meeting was adjourned at 4:05 pm.

6. Next Meeting

Friday, March 13, 2015, 7:30-9:30 am at Galion City Health Department

Respectfully Submitted,

Stephanie Zmuda, RS, Health Commissioner

Tom O'Leary, President/Mayor