

2016 Galion City Health Department Curricula & Training Schedule

Note: Schedule may change based on trainer availability.

Topic	Description	Target Audience	Competencies Addressed	Schedule
Continuous Quality Improvement	<i>Quality Improvement in Public Health; see Quality Improvement Plan for detailed courses. Various levels of training will be provided (new employee introduction, introductory level, advanced level, continuation or refresher courses, as well as other position specific training as needed.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Community Dimensions of Practice, Public Health Sciences, Leadership and Systems Thinking</i>	January
Staff Development in Performance Management	<i>Overview of Performance Management in Public Health; Power point presentation and training encompassing goal setting, creating SMART objectives, monitoring of goals and objectives, progress analysis, results driven data and how PM works with QIC, WFD, and aligns with the Strategic Plan.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Community Dimensions of Practice, Public Health Sciences, Leadership and Systems Thinking</i>	February
Civil Rights	<i>Mandatory training on civil rights compliance. Employees will be introduced to policy of the WCHD and understand they may not discriminate in any way against person because of race, creed, color, sex, handicap, age, or origin.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Cultural Competencies, Public Health Sciences</i>	March
NIMS/ EOP Updates	<i>ICS refresher and communication of any major EOP revisions</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Community Dimensions of Practice, Public Health Sciences, Leadership and Systems Thinking</i>	March
Ethics	<i>A look at ethical issues in public health and how to handle them. All employees must understand the general prohibition of the Ohio Ethics Law and its provisions.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Public Health Sciences</i>	April
HIPAA Compliance and Confidentiality Policies	<i>Mandatory training on patient confidentiality/HIPAA Compliance. The GCHD has adopted various Privacy and Confidentiality Policies to comply with HIPPA, as well as other federal and state laws protecting the confidentiality of individually identifiable health information.</i>	<i>All Staff</i>	<i>Communications, Cultural Competencies, Public Health Sciences</i>	May
Safety Subject	<i>Various safety subjects will be discussed such as personal/ family preparedness, fire extinguisher training, worksite safety, etc.</i>	<i>All Staff</i>	<i>Policy Development/ Program Planning Skills, Communications, Public Health Sciences</i>	June
Hot Topic	<i>This training will cover “hot topic” subjects in public health such as communicable diseases, legislative/ rule changes (legal), PHAB, etc.</i>	<i>All Staff</i>	<i>Analytical/ Assessment, Policy Development/ Program Planning, Communications, Public Health Sciences, others may vary</i>	July

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Bloodborne Pathogens	<i>Bloodborne Pathogens and Infection Control Annual training in OSHA requirements and PPE. Educate staff on types of bloodborne pathogens, as well as prevention measures, and steps for post exposure follow-up.</i>	<i>All Staff</i>	<i>Public Health Sciences</i>	August
Tuberculosis Control	<i>Information on transmission, diagnosis and treatment updates.</i>	<i>Nursing Division Staff</i>	<i>Public Health Sciences</i>	August
Communications Training	<i>Various communication strategies including written and verbal communications, internal and external customer service, etc.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Communications, Community Dimensions of Practice, Public Health Sciences, Leadership and Systems Thinking</i>	September
Diversity, Cultural and/or Linguistic Factors	<i>Social/cultural/linguistic factors that form the basis of health disparities are discussed and program/ material development is established and/or advanced.</i>	<i>All Staff</i>	<i>Cultural Competencies, Community Dimensions of Practice, Public Health Sciences</i>	September
Harassment/ Violence in the Workplace	<i>Various harassment topics; sexual, verbal and physical harassment; as well as, training on workplace violence and/or violent intruder</i>	<i>All Staff</i>	<i>Policy Development/ Program Planning, Cultural Competencies, Public Health Sciences</i>	October
Performance Management-Engagement	<i>A review and training on GCHD's performance management system. Establishment of annual performance goals/ objectives, policy setting, strategic and operational plan overlap, materials and presentations for programs and agency-wide measures.</i>	<i>Management Team, Performance Management Team</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Community Dimensions of Practice, Public Health Sciences, Leadership and Systems Thinking</i>	November
Orientation to Public Health/ Public Health Competencies	<i>An introduction to public health functions, core competencies, and 10 essential services. Participants should be introduced to the history, mission, achievements, structure, challenges, and opportunities for public health.</i>	<i>All Staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Cultural Competencies, Community Dimensions of Practice, Public Health Sciences, Financial Planning and Management, Leadership and Systems Thinking</i>	December
Leadership Training	<i>This leadership/management development opportunity focuses on building high performance teams.</i>	<i>Supervisors and leadership staff</i>	<i>Analytical/Assessment, Policy Development/ Program Planning, Communications, Cultural Competencies, Community Dimensions of Practice, Public Health Sciences, Financial Planning and Management, Leadership and Systems Thinking</i>	As available