



# OHIO DEPARTMENT OF HEALTH

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Columbus, Ohio 43215

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John R. Kasich/Governor

Richard Hodges/Director of Health

December 18, 2015

Tom O'Leary, President, Mayor  
Galion City Health Department  
113 Harding Way East  
Galion, OH 44833

Dear Mayor O'Leary:

The Ohio Department of Health completed a survey of the Galion City Health Department's Public Swimming Pool Program on November 18, 2015. The purpose of the survey was to determine whether the Galion City Health Department is carrying out the mandated program requirements as set forth in the Ohio Revised and Administrative Codes. Mark Wiesner, RS of our staff conducted the on-site survey and Mary Clifton, RS, MA of our staff reviewed the survey findings.

The enclosed survey report contains the reviewing sanitarian's findings, recommendations, and conclusions. Based upon this report and further review by the Bureau of Environmental Health & Radiation Protection, we find that the Public Swimming Pool Program is meeting the acceptable standards as specified by the survey methodology. Therefore, the Galion City Health Department is hereby approved as the licensor for the district it serves.

We wish to thank you for your time and effort in helping us to complete the survey and apologize for the delay in receiving these results. If you have any questions regarding the survey report, please feel free to contact Mary Clifton, RS, Program Administrator, Bureau of Environmental Health & Radiation Protection at (614)466-6736.

Sincerely,

W. Gene Phillips, RS, Chief  
Bureau of Environmental Health & Radiation Protection  
Ohio Department of Health

WGP/mjc

Enclosures

Cc: Patricia Factor, MPH, Health Commissioner, Galion City  
Mark Wiesner, RS, ODH<sup>ri</sup>  
File

**GALION CITY HEALTH DEPARTMENT  
PUBLIC SWIMMING POOL PROGRAM  
Administrative & Field Review**

**Introduction**

A survey of the Galion City Health Department's Public Swimming Pool Program was completed on November 18, 2015 by Mark Wiesner, RS of the Ohio Department of Health (ODH). This review was conducted in accordance with Ohio Revised Code (ORC) Section 3749.07 authorizing the ODH to complete such a survey to determine whether the district is in compliance with section 3749.01 to 3749.09 of the ORC and the rules adopted there under.

The survey consisted of a review of the licensing and certification procedures, fees, annual inspection reports and related administrative aspects of your program for the 2012 - 2014 license years. A field observation of the inspecting sanitarians was performed as well.

**Findings**

**Application/Certification/Transmittal**

There were seven pools licensed during the 2012-2014 licensing periods. During this survey all files were reviewed for the administrative portion of the survey. All pools correctly made application for licensure during the month of April as per Section 3749.04(B) of the ORC. The applications for these facilities were processed within 30 days.

All applications were properly completed and signed by the operator and included signatory approval for licensure.

Certification/transmittal procedures were correct and processed in a timely fashion with state monies transmitted accordingly.

**Recommendations:**

- Continue to send applications to operators early enough to allow operators to apply for licenses in April in compliance with state law.

**Fees:**

The fee categories were correct as per rule 3701-31-03(D) of the Ohio Administrative Code (OAC). The local license fees were calculated using the cost methodology in OAC 3701-36-14. The fees were adopted by Board of Health Resolution 2011-129 on November 17, 2011. Current **local** license fees are:

Individual public swimming pools	\$365.00
Individual public spas	\$365.00
Individual special use pools	\$365.00
Additional pool at same address	\$165.00

**Inspections**

The inspection frequency met the minimum of one annually as required by Section 3749.06 of the ORC. During the 2012 – 2014 licensing years, all of the facilities reviewed had inspections conducted with no more than 365 days between inspections.

Equipment inventories were conducted at least once each calendar year as required.

The review of inspection report files indicated that water chemistry is regularly tested during inspections, safety equipment and requirements are reviewed. Flowmeter readings and minimum flow rates were noted on most inspection reports.

Review of the files indicated that the Equipment Replacement Notification Report (ERN) form (HEA 5234) was utilized to document equipment changes.

#### **Recommendations:**

- Continue to maintain a gap of not more than 365 days between inspections. If needed an additional inspection during the licensing year can be performed to prevent this. ORC 3749.06 and OAC 3701-31-02(E) both require that the licensor shall annually inspect each swimming pool, spa, or special use pool in their jurisdiction to determine whether or not the pool or spa is in compliance with Chapter 3749. of the ORC and 3701-31 of the OAC.

#### **Field Component Findings**

The field work component is designed to evaluate the inspection technique of the sanitarian including their knowledge, application and execution of the rules to determine the facility's compliance with the rules. This survey included one facility inspection per sanitarian. The inspection was conducted with the sanitarians and the surveyor conducting inspections separately and then comparing and discussing the results at the conclusion of the inspection. An official facility report was then written and left with the facility operator. The following is a list of the facilities inspected and the violations found by the surveyor, but not the department sanitarians.

- Galion City YMCA

The department sanitarian and the surveyor were in agreement with the violations. No additional violations were found by the surveyor.

#### **Summary**

The administrative portion of the survey indicated that the licensure, certification, and transmittals were accomplished properly. The administrative review of inspection reports indicated that the staff is knowledgeable of the rules and most aspects of pool operations. The sanitarian staff is correctly interpreting the rules regarding basic safety and chemical parameters during their inspections.

The Ohio Department of Health staff is available for additional training or technical consultation. Contact the department at 614-644-7438 if you desire such assistance.

#### **Conclusion**

The Galion City Health Department's Public Swimming Pool Program is in substantial compliance with Chapter 3749. of the Ohio Revised Code and the rules adopted there under.