

Galion Board of Health Meeting
Galion City Health Department
Tuesday, October 12, 2021
5:00pm - 7:00pm



Present: Tom O'Leary, Mayor, City of Galion, President; Mr. Dennis Sterling, Board Member; Ms. Shellie Burgin, Board Member; Ms. Andrea Wildenthaler, Board Member; Amanda Moran, Board Member; Ms. Andrea Barnes, Director of Environmental Health; Ms. Emily Miller RN, BSN, Director of Nursing; Ms. Olivia Roston, Business Services Officer

Absent: Ms. Candy Yocum, Board Member

1 Call to Order

Mayor O'Leary called the meeting to order at 5:01pm

2 Approval of Consent Agenda

Motion to approve the consent agenda for October 12, 2021 as amended.

Motioned: Ms. Shellie Burgin

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

2.1 Health Commissioner Report

Attachments:

[HC Monthly Report September 2021.pdf](#)

2.2 Nursing Division Report

See attached Nursing Division Report and School-based Health Services Report.

Attachments:

[Nursing Monthly Report September 2021.pdf](#)

2.3 Environmental Division Report

See attached Environmental Division Report.

Attachments:

[September 2021 Monthly EH Report.pdf](#)

2.4 Arbovirus Surveillance Reports/ Updates

See attached Arbovirus Surveillance Updates.

Attachments:

[Copy of Mosquito Surveillance Update 2021-10-07.xlsx](#)

2.5 Board of Health Continuing Education (ORC 3701.342)

Reminder to BOH members that two (2) hours of continuing education are required to be completed each calendar year, per ORC 3701.342. Verification sheets (attached), and copies of certificates (if applicable) need to be submitted to Health Commissioner.

Attachments:

[BOH CE Sign-off TEMPLATE.docx](#)

3 Approval of the Agenda

Motion to approve the agenda for October 12, 2021 as amended.

Motioned: Ms. Shellie Burgin
Seconded: Mr. Dennis Sterling

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

4 Approval of Board of Health Meeting Minutes

Motion to approve the September 14, 2021 GCHD Board of Health Meeting Minutes as presented.

Motioned: Ms. Andrea Wildenthaler
Seconded: Mr. Dennis Sterling

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Attachments:

[091421 Draft Meeting Minutes.pdf](#)

5 Reports

5.1 COVID-19 Updates

Emily has dealt with numerous community COVID-19 outbreaks during the month of September. We have been busy with ODH updates on a daily basis, COTS updates, Binex- at-home test kit disbursements and ordering, and numerous questions from businesses, schools, and the public.

Staff is under a lot of stress in this current environment of the pandemic, and being short-staffed does not help. We are hoping that the implementation of the Workforce Development Grant alleviates some of the extra stress.

6 Old Business

6.1 Appointment of a Health Commissioner

Moving forward, it is impossible to do both positions any longer (meaning health commissioner and EH Director simultaneously) The Environmental Health work is behind.

Dustin withdrew his application for the health commissioner position. WE did pay to post it on NAACHO, and we are looking into additional pay sites. Other applicants will be forwarded to Ms. Burgin; however, no one appears to have the 2 years minimum of public health experience.

6.2 Director Positions reinstated as Non-Exempt

Emails were sent to the law director, but there has still been no answer.

Minutes:

Mr. O'Leary will speak with the law director about this issue. The BOH wants the answer from the law director. City employees that work in the mayor office get paid for every hour they work (straight time).

Result: Tabled

6.3 Request for Additional Employees' Cell Phone Stipend

This agenda item was posed to the superintendent, and the school is stating that use of the personal cell phones by the nurses are their own choice. She currently states that the clinic phone and the walkie talkies are sufficient.

Minutes:

Purchase a cell phone that stays at the schools for the nurses to share.

7 New Business

7.1 Resignation, Appointments and Hiring

Motion to approve the October 10th resignation of Theresa Swinehart, PRN nurse as presented.
We hired two new employees toward the end of September. The Medical Assistant/Front Office new part time employee, Melissa Cline and the new PRN nurse that is replacing Theresa is Bethany Goeppinger.

Motioned: Mr. Dennis Sterling

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Attachments:

[FW Resignation.msg](#)

7.2 Maternity License Approval

Motion to approve the Galion Community Hospital maternity licensure application as a Level I Obstetrical/Neonatal Care Service as submitted and signed on 9/24/21 and presented

Motioned: Mr. Dennis Sterling

Seconded: Amanda Moran

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member			X
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Attachments:

[Galion Hospital Maternity License.pdf](#) [0045MAT_RFI_Reply-Revised_Rnwl.pdf](#)

8 Next Scheduled Board of Health Meeting

November 9, 2021 at 5:00pm Galion City Health Department Board Room See attached GCHD BOH meeting dates.

Galion City Council- Police, Fire, Health Subcommittee Meeting is scheduled for October 21, 2021 at 7:00pm in Council Chambers OR via Virtual Platform.

Attachments:

[2021 Board of Health Meeting Dates.pdf](#)

9 Adjournment

Motion to adjourn by Mr. Sterling at 5:29pm.

Motioned: Mr. Dennis Sterling

Seconded: Ms. Andrea Wildenthaler

Voter	Yes	No	Abstaining
Mr. Dennis Sterling, Board Member	X		
Ms. Shellie Burgin, Board Member	X		
Ms. Andrea Wildenthaler, Board Member	X		
Amanda Moran, Board Member	X		

Result: Approved

Board of Health Approval Signature

Board of Health Approving Name & Title