

POLICY AND PROCEDURE	
SUBJECT/TITLE:	Fee Schedule – VFC
SCOPE:	Nursing
CONTACT PERSON & DIVISION:	Director of Nursing
ORIGINAL DATE ADOPTED:	6/25/15
LATEST EFFECTIVE DATE:	7/1/17, 06/20/23
REVIEW/REVISION DATE(S):	6/17, 06/20/2023
REVIEW FREQUENCY:	Annually, or as needed
TOTAL # OF PAGES:	2
BOH APPROVAL DATE:	6/13/17, 07/11/2023

PURPOSE

The intent of this document is to establish the process for determining the fee schedule for vaccines and the administration costs of vaccines for the Vaccines for Children (VFC) program. Adherence to this standard will:

1. Set the required fee for the direct costs of vaccines from the VFC program.
2. Set consistent and reasonable fees for the indirect costs related to the administration of vaccines from the VFC program;
3. Ensure accessibility to childhood vaccinations.

POLICY

The Galion City Health Department will maintain an up-to-date schedule of fees for vaccines and the administration of vaccines from the VFC program.

BACKGROUND

The VFC program provides vaccines for clients who are 18 years of age and younger who are uninsured, underinsured, Alaskan/Native American, or on Medicaid. Under this program, the health department receives vaccines from the Ohio Department of Health (ODH) at no cost for patients who are eligible.

PROCEDURES & STANDARD OPERATING GUIDELINES

1. The Director of Nursing will update the Fee Schedule-VFC annually.
2. As there are no direct costs for VFC vaccines, the health department cannot charge for the vaccines.
3. The customary, indirect fee for the administration of vaccines (90460) from the Vaccine Fee Schedule will be reduced under the Fee Schedule-VFC policy to the ODH VFC administration fee cap.
 - A. For VFC-eligible clients who are underinsured or uninsured wishing to pay in full at the time of service, the customary, indirect fee for the administration of vaccines from the Vaccine Fee Schedule will be reduced under the Fee Schedule-VFC to \$15 for the first vaccine. To further assist with the affordability of multiple vaccines during one visit; if more than one vaccine is administered to a VFC-eligible child on a single visit, each additional vaccine administration fee will be reduced to \$10. An exception to this rule is for the administration of the Flu vaccine for which the charge will be the same amount as the first vaccine.
 - B. Additional component administration fees (90461) are not allowed under this program and therefore will be reduced to \$0.
 - C. No child eligible for the VFC program will be denied VFC vaccines for the inability to pay all or any portion of the associated cost(s).

CONTRIBUTORS

The following staff contributed to the authorship of this document:

1. Emily Miller, (Former DON), primary author
2. Olivia Roston, Business Services Officer, contributor
3. Lynn Corwin, DON

APPENDICES

Appendix A: <http://www.medicaid.ohio.gov/PROVIDERS/FeeScheduleandRates.aspx>

REFERENCE FORMS

Vaccine Fee Schedule

SIGNATURES



Jason McBride, MS, MPH, CHES
Health Commissioner

6, 20, 2023
Date