

## **Galion City Board of Health Health Commissioner's Monthly Report for July 2023**

### **Fiscal/Funding**

Someone from the office of the Ohio Auditor of State compiled financial documents for GCHD ending in 2022, which is done annually. In the introduction of the report, it states that basic financial statements were compiled and that there was no requirement "to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, [they] do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements."

### **IT**

Jason received a phishing scam email for the first time in a long time, and he did not click on the email link. Everything in the email looked decently legitimate, but he still called the vendor which was listed on the email and learned directly from the vendor that it was not real. Other organizations had also called, so the vendor already knew about the problem and was actively working to correct it. This was used as a teaching moment for all the staff during the monthly team meeting.

### **Emergency Preparedness**

Jason, Andy, Lynn, and Leanna had the opportunity to participate in a 'Tabletop Exercise', where Andy facilitated a discussion on our Continuity of Operations Plan (COOP). The COOP details alternative work locations in case we are unable to work in the health department for a certain amount of time. This requirement was completed more than a month before the deadline. We reviewed discussion questions and ensured it was a safe environment for participants. Though we have many good things in place, we discovered what we can do to strengthen our COOP. For example, Jason has been actively working to ensure we have Memorandums of Understanding (MOUs) with the Galion YMCA and Grace Point church, since those are two locations listed in the COOP where we could go if we needed to 'set up shop' there temporarily, until we could come back to our normal building.

### **Education/ Outreach**

Three child car seats were distributed during two classes. Jason also attended Safety Town at Galion Primary School with Andy and Jessica. Andy dressed up as Buckle Bear and Jason spoke with the kids about the importance of wearing seat belts in the car. The next day, Jason dressed up as Buckle Bear during the Safety Town graduation ceremony.

### **Accreditation**

We are anxiously waiting to learn in August whether we are an accredited health department or not. PHAB will have a meeting in August where our accreditation paperwork will be reviewed, and then we are expected to receive the results of that about a week after that meeting.

### **Performance Management**

Jason attended two separate training courses regarding our performance management and quality improvement (PM/QI) system. First, he attended one virtually which was an intro to Results Based Accountability and Clear Impact Training. Now that the initial accreditation paperwork is completed, it is a good opportunity to revamp the performance management & quality improvement systems. ODH has an unlimited number of licenses for local health departments (LHDs) to use a certain PM/QI system called Clear Impact. Although it is not required, it is strongly encouraged for LHDs to use it. Jason also traveled to Columbus for more in-depth training on this topic. All resources from both training courses have been saved to the Q. As they said, implementing this and getting it up and running will be more like a marathon than a sprint. Some of the key takeaways included learning about a concept/process called 'Turning the Curve', with five specific steps to understand how we can take our selected measures to improve upon and show data-driven changes and take it from talk to action. Another takeaway is the four stages of change for implementing a PM/QI system. Each stage has ideas of strategies for helping the staff be more on board with implementing a new PM/QI system.

Respectfully submitted,

Jason McBride  
Health Commissioner