



Special Board of Health Meeting (Emergency)

Galion City Board of Health Meeting Minutes

Galion City Health Department

Wednesday, Sept. 20, 2023

7:30am - 8:30am

Present: Ms. Andrea Barnes, Interim Health Commissioner, Director of Environmental Health; Ms. Lynn Corwin, Director of Nursing;; Ms. Shellie Burgin, President Pro-Tempore; Heidi Matney, Board of Health Member; Amanda Moran, Vice President Board Member; Mike Flick, Board Member; Leanna Perdue, Business Services Officer / Vital Statistics Registrar

1 Call to Order

Minutes:

Ms. Shellie Burgin called the meeting to order at 7:33am.

2 Approval of the Agenda

Motion to approve the special meeting agenda for September 20, 2023.

Mandi Moran made a motion to approve the special meeting agenda for September 20, 2023 and Heidi Matney seconded. A roll call vote was taken and motion carried.

Result: Approved

3 Approval of Board of Health Meeting Minutes

Amanda Moran made a Motion to approve the September 12, 2023

GCHD Board of Health Minutes and Mike Flick seconded the motion. A

roll call vote was approved by all members and motion carried.

Result: Approved

Attachments:

[Draft Minutes_091223.pdf](#)

4 Approval of Fiscal Reports

Mike Flick made a motion to approve the August 2023 Fiscal Reports and Mandi Moran seconded the motion. A roll call vote was taken and motion carried.

Result: Approved

Attachments:

[Fiscal Reports_08-2023.pdf](#)

5 New Business

5.1 Approval of the Final Pay for Jason McBride

Motion to approve the final pay for Jason McBride with a flat rate vacation accrual of 3.077 hours per pay or an hourly pro-rated rate.

Roll Call Vote Needed

Minutes:

Mandi Moran made a motion to approve the final pay for Jason McBride with a flat rate accrual of 3.077 hours for his final pay period and Mike Flick seconded the motion. A roll call vote was approved by the members and motion carried.

Result: Approved

Attachments:

[Vacation PPM.pdf](#)

5.2 Approval of the Hourly Rate Addition to Interim Health Commissioner

Motion to approve an additional \$3.00 per hour to the Interim Health Commissioner position and making it exempt and salaried so that additional comp time is not earned beginning on the next pay period, starting September 24, 2023.

Roll Call Vote Needed

Minutes:

Mandi Moran made a motion to approve an additional \$3.00 per hour to the interim health commissioner position and make the position salaried and exempt beginning the pay period that starts September 24, 2023. Mike Flick seconded the motion and a roll call vote was approved by the members and motion carried.

Result: Approved

6 Executive Session (as needed)

Minutes:

Motion to enter into Executive Session for the purpose of _(a) the compensation of a public employee_ by: _Mandi Moran_ Seconded by: _Mike Flick_ at 7:40am.

A motion was made by Shellie Burgin at 7:45am and seconded by Heidi Matney to return from Executive Session and stating that they are making the decision to have the interim health commissioner answer all applicable questions in a letter received from Nicole Ward about an unemployment claim made by Jason McBride. Some of the questions do not apply to an unclassified, exempt/salaried position as the health commissioner position is per the Ohio Revised Code.

Result: Approved

7 Next Scheduled Board of Health Meeting & City Council Meetings

Next scheduled Board of Health Meeting:

-October 10, 2023 at 5:00pm Galion City Health Department

Next Scheduled Galion City Council & Subcommittee Meetings:

-Finance September 20, 2023

-Police, Health, and Fire September 21, 2023

-(City Council) September 26, 2023, at 7:00 pm in Council Chambers

8 Adjournment

Minutes:

Shellie Burgin made a motion to adjourn the meeting at 7:46am.

Result: Approved

Respectfully submitted,

X *Andrea Barnes*

Andrea Barnes
Interim Health Commissioner

X

Board of Health Member