



**Association of Ohio Health Commissioners, Inc.**  
**Letter of Approval - Tuition Reimbursement Initiative 2023**

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Association of Ohio Health Commissioners, Inc.  
110A Northwoods Blvd  
Columbus, OH 43235  
614-781-9556

December 14, 2023

Brandi Riddlebaugh  
737 North Columbus St  
Galion, Ohio 44833  
brandi.riddlebaugh@galionhealth.org

Dear Brandi:

This letter is to notify you that your application for tuition reimbursement through AOHC's Tuition Reimbursement Initiative has been approved.

You were approved to receive: \$5,000.00

Per the agreement when you applied, you commit to 2 years of service to your current local health department or another Ohio local health department. The 2-year commitment begins as of the completion date of the earliest coursework approved for reimbursement. You may be responsible for repayment of this benefit on a pro-rated basis if employment is terminated prior to the end of the 2-year commitment.

Your 2-year commitment begins as of: 5/13/2022

A copy of this letter is being sent to your Health Commissioner.

You will receive your check via U.S. Postal Service. Checks will be mailed by the end of the month following the quarter in which your application was approved. See the table below for a timeline.

<b>Application Approved:</b>	<b>Payment will be sent by:</b>
April – June 2023	July 31, 2023
July – September 2023	October 31, 2023
October – December 2023	January 31, 2024

If you have any questions, please feel free to contact me at: [aohctuition@gmail.com](mailto:aohctuition@gmail.com) or 567-242-4838.  
Thank you for your hard work and dedication to local public health.

Sincerely,

Kathy Luhn  
Tuition Reimbursement Initiative

Cc: Commissioner Barnes  
Galion City Health Department