

**Galion City Board of Health**  
**Health Commissioners Monthly Report for May 2024**



**Accreditation**

News was received from the ODH staff at the Ohio Public Health Conference that each local health department in Ohio will receive \$25,000 to use toward accreditation specific costs. It appears that this additional money will fall under the WFD23 grant. PHAB has told me that we will receive access to our annual report in July and it will be due at the end of September. I have began working with Moxley Public Health, Cinda Kropka (Avita), and Kate Siefert (CCPH) to begin our next Community Health Needs Assessment for Galion and Crawford County that will cover from 2025-2028.

**Fiscal/Funding**

Fortunately, things have continued to go well at the auditor's office; kudos to Brian and Olivia. The communications between our office and theirs has been consistent. Leanna is doing an outstanding job in the BSO position. The Annual Financial Report was submitted in May. The unemployment claim has been granted to Tina Nichols so we are going to city council to appropriate money to reimburse the salaries and benefits line that those payments will be made from.

**Staff**

A staff meeting was held on May 9th and 3 personnel were unable to attend; however minutes were distributed to everyone by email. May was very busy with vacations and hectic schedules. Currently, the Diversity Center staff are reviewing some of our policies to enhance them to be more equitable and inclusive, and they did an update to explain that they will need more time to complete their review.

**Administrative Policies/ Procedures**

I attended Health Commissioner University in late May, and it was very informative and confusing at the same time. The one thing that was stressed is that we are governed by the city civil service commission as defined in the Ohio Revised Code. There is quite a bit of information to digest in regard to human resources and policy/procedures.

**City Meetings**

May

I attended a council meeting in the month of May to explain appropriations and transfers that were occurring at the time. Leanna has offered to attend some of these meetings in lieu of me and this will likely continue throughout the year because of the way the budget was passed.

Other tasks progressing include, but are not limited to:

- Performance Management System updates, analyzing data, preparing for 2024 tracking
- Community Outreach plans
- Reviewing Policy/Procedures
- Grant discussions
- Completing performance reviews
- Coverage for staff out on vacation

Respectfully Submitted,  
Andrea Barnes, Health Commissioner