

**Galion City Board of Health**  
**Health Commissioners Monthly Report for June 2024**



**Accreditation**

The Public Health Accreditation Board just emailed us access to ePHAB to review and complete the Annual Report that will be due by the end of September. I have begun working with Moxley Public Health, Cinda Kropka (Avita), and Kate Siefert (CCPH) to organize key informant interviews and focus groups next Community Health Needs Assessment for Galion and Crawford County that will cover from 2025-2028.

**Fiscal/Funding**

Leanna is doing an outstanding job in the BSO/Vital Statistics Registrar position. It is helpful with her open and transparent communication skills. The 340B program is doing very well bringing in income to further aide patients in the sexual health program and beyond. The state is very satisfied with the work of Sarah Miley, Abby Volk, and Jenny Jordan. At this time, filling the vacancy for DIS/STI liaison as part time will not be necessary. The MCG 2023 Closeout report for EPA was completed prior to the end of June.

**Staff** A staff meeting was held on June 13th and all personnel were able to attend. The meeting was shorter due to other necessary meetings that day, but it entailed reminders to always document work, reviewing the PPM frequently, Public records/requests, and completing leave requests ASAP. June was very busy with work schedules. Brandi has been doing a great job with education and outreach to the city of Galion about the free car seat program and the flexible schedule she has created for back to school immunizations.

**Administrative Policies/ Procedures**

I attended Health Commissioner University in late May, and it was very informative and confusing at the same time. The one thing that was stressed is that we are governed by the city civil service commission as defined in the Ohio Revised Code. There is quite a bit of information to digest in regard to human resources and policy/procedures.

**City Meetings**

Leanna and I attended the finance committee meeting and council meeting in the month of June to explain appropriations and transfers that were occurring at the time. Questions were limited as a lot of the fund movements were related to budget revisions in the grant since a position was eliminated.

Continuing work on:

- Performance Management System updates, analyzing data, preparing for 2024 tracking
- Community Outreach plans
- Reviewing Policy/Procedures
- Grant discussions
- Completing performance reviews
- Coverage for staff out on vacation

Respectfully Submitted,  
Andrea Barnes, Health Commissioner