

Matthew A. Schwab, REHS

6143 Willard West Rd., Willard, OH 44890
567.224.0746 || matt.schwab@yahoo.com

KNOWLEDGE, SKILLS, & ABILITIES

- **Strong organizational and communication skills**
- **Knowledge of environmental health science**
- **Ability to prioritize and focus on the task at hand**
- **Regulatory experience in public health**
- **Grant management experience**
- **Ability to solve complex problems**
- **Ability to work collaboratively**

EXPERIENCE

Huron County Public Health (March 2019 - present)

Norwalk, Ohio

Registered Environmental Health Specialist

- Inspection of licensed food facilities, swimming pools, campgrounds, and public nuisances
- Program manager for body art, animal bites, and Smoke Free Ohio
- Grant coordinator for the FDA Voluntary Retail Program Standards
- Data input into HealthSpace and other data recording platforms
- PHAB accreditation committee
- Communicate frequently with local stake holders, ODH and ODA program managers, FDA food safety specialists, NACCHO, and members of the public

Richmond Township, Huron Co. (January 2014 - January 2022)

Willard, Ohio

Trustee

- Oversee township finances and infrastructure
- Communicate with the public with township concerns
- Maintained roadway surfaces and water shed
- Conducted public meetings
- Met frequently with other public service and government officials
- Secured federal and state grant funding

Secor Funeral Home (April 2003 - December 2018)

Willard, Ohio

Licensed Funeral Director and Embalmer/CFSP

- Managed a multi-location funeral business
- Worked on-call 24 hours a day, seven days a week
- Required to professionally oversee all funeral proceedings from death until committal
- Training of new employees
- Maintained financial records and preparing legal documents
- Purchasing and merchandising
- In charge of implementing OSHA and EPA regulations and recording necessary data
- Building and vehicle maintenance

Barkdull Funeral Home (October 1995 - March 2003)

Shelby, Ohio

Licensed Funeral Director and Embalmer

- Worked on-call 24 hours a day, seven days a week
- Required to professionally oversee all funeral proceedings from death until committal
- Building and vehicle maintenance

EDUCATION

Sept. 1995 Cincinnati College of Mortuary Science

Cincinnati, Ohio

Associate in Applied Science
Mortuary Sciences

May 1994 Ashland University

Ashland, Ohio

Bachelor of Science
Major in Biology/Minor in Chemistry

June 1990 Tiffin Columbian High School

Tiffin, Ohio

Diploma

LICENSURES & APPOINTMENTS

- **Registered Environmental Health Specialist #3955**
- **Certified Pool Operator**
- **Ohio Funeral Director License #8382**
- **Ohio Embalmer License #8582A**
- **Former Richmond Twp. Building/Zoning Inspector**
- **Former Shelby, Ohio Volunteer Fireman**