



Galion City Board of Health  
Attn.: Tom O'Leary, President  
113 Harding Way E.  
Galion, OH 44833

Dear Mr. O'Leary:

The Ohio Department of Health re-evaluated Galion City Health Department's Food Service Operation program in Feb. 2025 to determine if the major deficiency in the administrative aspect of the program identified in the Feb. 2024 re-survey has been corrected. Aaron Svoboda, MS, REHS of our staff conducted the re-evaluation and found that the Food Service Operation program has corrected the major deficiency identified in provision #12 (Licensing) of the survey methodology.

Based upon these findings and further review by the Bureau of Environmental Health and Radiation Protection, we find Galion City Health Department's Food Service Operation program is meeting the minimum acceptable standards, as specified by the survey methodology. Therefore, Galion City Health Department is hereby approved as the licensor of Food Service Operations for the district it serves.

We wish to thank you and your staff for your time and effort in helping us complete this re-evaluation. If you have any questions regarding the survey report, please feel free to contact Jamie Higley, REHS, Food Program Administrator, at [jamie.higley@odh.ohio.gov](mailto:jamie.higley@odh.ohio.gov).

Sincerely,

*Bruce Vanderhoff, M.D., MBA by LDH*

Bruce Vanderhoff, MD, MBA  
Director of Health

BV/hw

cc: Andrea Barnes, Interim Health Commissioner/Environmental Health Director, Galion City Health Department  
Jodi Taylor, Chief, Division of Food Safety, Ohio Dept. of Agriculture  
Tim Tewksbary, Asst. Chief, Division of Food Safety, Ohio Dept. of Agriculture  
File

## **Status of Compliance**

### **LICENSING**

#### **Item No. 12**

**Provision: Licensors collect correct state amount and certify the amount to the Director of Agriculture/Health within the stated timeframe. [ORC 3717.25(C)(2), 3717.45(C)(2), OAC 3701-21-02(F)]**

**Status:**

**Action Plan Required?**

**Comments:**

- During the Feb. 2024 survey, it was identified that Galion City Health Department (GCHD) remitted five quarterly transmittals to ODH past their respective due dates.
  - The April – June 2020 transmittal was postmarked on Aug. 29, 2020, but was due by Aug. 15, 2020.
  - The April – June 2021 transmittal was postmarked on Aug. 31, 2021, but was due by Aug. 15, 2021.
  - The July – Sep. 2021 transmittal was postmarked on Nov. 19, 2021, but was due by Nov. 15, 2021.
  - The Jan. – March 2022 transmittal was postmarked on May 20, 2022, but was due by May 16, 2022.
  - The Oct. – Dec. 2022 transmittal was postmarked on Feb. 22, 2023, but was due by Feb. 15, 2023.
- During this re-survey, the surveyor reviewed GCHD's transmittals since the Feb. 2024 survey. All transmittals were remitted to ODH prior to their respective due dates and included the correct state fees.
  - The Oct. – Dec. 2023 transmittal was due by Feb. 15, 2024, and was postmarked on Jan. 22, 2024.
  - The Jan. – March 2024 transmittal was due by May 15, 2024, and was postmarked on April 18, 2024.
  - The April – June 2024 transmittal was due by Aug. 15, 2024, and was postmarked on July 5, 2024.
  - The July – September 2024 transmittal was due by Nov. 15, 2024, and was postmarked on Oct. 3, 2024.