

**Galion City Board of Health**  
**Health Commissioners Monthly Report for August 2025**



**Accreditation**

The GCHD PHAB Annual Report is due on September 30, 2025. Avita Galion hosted the Crawford County Health Partners as we had our first meeting to complete the priorities for the 2026-28 Community Health Improvement Plan. I invited council member, Kara Ault to the meeting as a community partner. Her insights and contributions to the meeting were extremely helpful.

**Fiscal/Funding**

Terri continues to do well in her finance role as well as her vital statistics registrar role. Our goal is to work on a budget for 2026 which proves to be very difficult because of the unknowns with grants and the differing time structures. Recently, the vaccine refrigerator began to malfunction so we had to make some adjustments to use the capital expenditure fund as originally planned in this year's budget to replace it with a new one.

**Staff** An MA extern from Ross, Kody Seberig, began getting her hours in August by working with our staff at the front desk as well as Brandi, Jenny and Sarah. A Staff meeting was held on August 14th, and we briefly discussed reminders about reviewing the PPM regularly, completing HDIS daily worksheets, and MAC. Staff were reminded to document work to continue our accreditation status. Staff were reminded that they need to start thinking about the budget for 2026 and inform Terri/Andy of specific programmatic needs. GCHD watched a couple of short videos from SkillSoft on Cybersecurity as new laws and requirements will be coming soon.

**Administrative Policies/ Procedures**

The last two weeks of August were spent completing a financial desk review deadline that Terri and I were given for the STI/HIV grants for January through May 2025. Terri was able to zip all the requested documents together and submit it by the 2-week deadline that was given. GCHD is reviewing the budget and looking into other funding streams to enhance the programs we currently have or improve services with the current staff. We are trying to look at the future of public health in Galion while working on the 2026 budget. GCHD is continuing to do our best to educate the public and implement our programs to promote, improve and protect the public health in our community. GCHD is finalizing a Cash Reserves Policy for the Board of Health to approve so that when we take the budget to council we can explain the necessity of maintaining some carryover cash.

**City Meetings**

Terri and I attended the Finance Meeting in August to change some funding categories; however, our needs have changed to GCHD needing to purchase a new vaccine refrigerator as originally planned.

Continuing work on:

- Performance Management System updates, Clear Impact implementation
- Evaluations
- Community Health Improvement Plan
- PHAB Annual Report

Respectfully Submitted,  
Andrea Barnes, Health Commissioner