

**Galion City Board of Health**  
**Health Commissioners Monthly Report for September 2025**



**Accreditation**

The GCHD PHAB Annual Report was submitted on September 30, 2025, and it is attached to the consent agenda. If the report is accepted and approved by PHAB, the plan is to start involving staff into more of the standards and measures for reaccreditation that will be due in 2028. One goal for 2026 is to complete a Quality Improvement Project Storyboard for next year's annual report submission.

**Fiscal/Funding**

Terri continues to do well in her finance role as well as her vital statistics registrar role. Terri spent much of her time preparing documents and files for our new independent auditors, Perry & Associates. They came onsite for our health department audit on September 24<sup>th</sup> and were able to get what they needed from the department. Perry & Associates plan to complete the audit around mid-October. There is not much clarity given by the ODH concerning upcoming grant cycles.

**Staff**

A staff meeting was held on September 11<sup>th</sup>, and a great presentation on CHAP was given by Brice Eyerly about their system of linking people to the care that they need. Both Shellie and Mike attended to get 1.0 CEU of their 2-hour requirement per year. The staff will meet again on October 16<sup>th</sup>, and we will have a representative from Ohio Deferred Compensation present about saving for retirement. We will also go over a cyber security PowerPoint training that was a presentation given to AOHc.

**Administrative Policies/ Procedures**

GCHD has requested examples of cash reserve policies and resolutions from other health departments so that we may share with the board of health to validate our reasoning for wanting to adopt such a policy or resolution. GCHD needs cash reserves for unexpected staff departures that may have payouts that we do not have in the budget. Our budget is extremely tight from year to year. Instead of having Clemons & Nelson on retainer month to month, GCHD will benefit more by paying them to update the GCHD policy & procedure manual.

**City Meetings**

Terri and I attended the Finance Meeting in September to move some funds between categories; no questions were asked by council. I attended the Regular Council meeting where the GCHD legislation was passed on emergency.

Continuing work on:

- Performance Management System updates, Clear Impact implementation
- Evaluations
- Community Health Improvement Plan

Respectfully Submitted,  
Andrea Barnes, Health Commissioner