

**Galion City Board of Health**  
**Health Commissioners Monthly Report for December 2025**



**Accreditation**

I met with Brandi and Matt on December 4<sup>th</sup> to discuss Quality Improvement and the importance of continuous quality improvement. I showed them previous QI projects that were completed and the QI storyboard templates. Nursing will complete one QI Storyboard in 2026.

**Fiscal/Funding**

The 2026 GCHD Budget is set, and Terri continues to work well with the auditor's office with the changes they implement. The HIV or HP26 grant application is out and due in late January, and the STI funding notice will likely follow shortly after that. The good news is that there will be funding from both grants for 2026. GCHD is looking for other funding opportunities to apply for in 2026.

**Staff** A staff meeting was held on December 18<sup>th</sup>, and we discussed an overview of the credit card policy. All employees signed the exhibit A User Acknowledgement Form. The staff enjoyed a potluck, some games, and some holiday gifts. Most of us also participated in the 2025 Come Home to Galion festivities on December 6<sup>th</sup> where GCHD served as a warming station, providing games and free hot chocolate to more than 100 people. Galion City Schools (primary school) chose some kids based on good behavior to receive a free stuffed animal and a ride in a horse-drawn wagon along side the health department.

**Administrative Policies/Procedures**

GCHD is looking forward to updating the policy and personnel manual in 2026 as many items are outdated. Program policies are being reviewed as needed. Annual evaluations continue to be completed upon the employee's anniversary date or within that month when possible.

**City Meetings**

It wasn't necessary to attend any city council meetings in December. The few minor fiscal movements that we had were handled by our auditor.

Continuing work on:

- Clear Impact implementation for performance reviews
- Evaluations
- Re-accreditation
- Community Health Improvement Plan implementation

Respectfully Submitted,  
Andrea Cinadr, Health Commissioner