

## Andrea Cinadr

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**From:** Andrea Barnes  
**Sent:** Friday, December 6, 2024 3:26 PM  
**To:** Nicole Ward  
**Subject:** Re: Space Proposal

Thank you for the response. It was my understanding that it was not used as a break room; but you would know better than I. Would it be possible to get a cubicle for our front lobby area?

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**From:** Nicole Ward <nicoleward@Galion.city>  
**Sent:** Friday, December 6, 2024 2:42:50 PM  
**To:** Andrea Barnes <andrea.barnes@galionhealth.org>  
**Subject:** RE: Space Proposal

Tom's been out of the office all week so I haven't discussed with him, but I don't know how I don't really see taking this space from the utility office as a viable solution. This is used as a break area.

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**From:** Andrea Barnes <andrea.barnes@galionhealth.org>  
**Sent:** Friday, December 6, 2024 2:22 PM  
**To:** Nicole Ward <nicoleward@Galion.city>  
**Subject:** FW: Space Proposal

Nikki,

Good afternoon. Do you know if the email below is a possibility at all? I would appreciate knowing either way so that we can prepare office space for him as he begins work on January 6<sup>th</sup>.

Thanks!

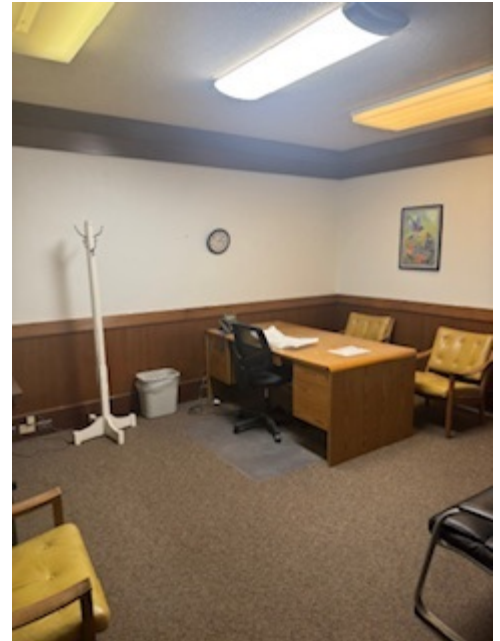
Andy

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**From:** Andrea Barnes  
**Sent:** Thursday, December 5, 2024 10:37 AM  
**To:** Nicole Ward <[nicoleward@Galion.city](mailto:nicoleward@Galion.city)>; O'Leary, Tom <[tomoleary@Galion.city](mailto:tomoleary@Galion.city)>  
**Subject:** Space Proposal

Nikki and Mayor O'Leary:

We're in the process of hiring a new Director of Environmental Health. Matt Schwab, REHS has accepted this position, and we will move forward with next steps, but we wanted to find out about potential additional space usage within the building due to limited office space. We would plan for a cost allocation for any shared space utility costs. We should be able to connect to our server from there as well. I think it would be great for Eric and Matt to be able to be a little closer in workspace as the two positions work together in some capacities. I was thinking of the space next to Eric Baldinger, and I have attached a picture. The start date is currently planned for early January. Please let me know if this is a possibility so that we can make the best possible arrangements.



Thanks so much,

**Andrea Barnes**

Health Commissioner  
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