

Galion Board of Health Meeting



Tuesday, April 14, 2026 7:30am - 8:30am

**Present:** Andrea Cinadr, Health Commissioner; Mayor Brian Saterfield, President; Amanda Moran, Board Member; Mike Flick, Board Member; Heidi Matney, Board Member; Amie Wolf, BOH Member; Terri Murphy, Administrative Services Director/Vital Stats Registrar; Sarah Miley, Reproductive Health & Wellness Program Manager

**Absent:** Shellie Burgin, President Pro Tempore; Matt Schwab, REHS, Director of Environmental Health; Brandi Riddlebaugh, RN, Director of Nursing

## 1 Call to Order

Minutes:

Brian called the meeting to order at 7:30am.

Amie Wolf, Mike Flick, Heidi Matney, and Amanda Moran were present.

Result: Approved

## 2 Approval of Consent Agenda

Motion to approve the consent agenda for April 14, 2026 as presented by: \_\_\_\_\_ Second by:

\_\_\_\_\_ Abstentions: \_\_\_\_\_

Roll Call Vote Needed

\*Note any consent agenda items to be removed, if necessary.

Result: Approved

Motioned: Amanda Moran

Seconded: Amie Wolf

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

### 2.1 Health Commissioner Report

See attached Health Commissioner Report.

Attachments:

[March 2026 HC Monthly Report.pdf](#)

### 2.2 Nursing Division Report

See attached Nursing Division Report and School-based Health Services Report.

Attachments:

[Monthly Report-DON March 2026.pdf](#)



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## **2.3 Environmental Division Report**

See attached Environmental Division Report.

Attachments:

[March\\_EH\\_Report\\_04.07.2026.pdf](#)

## **2.4 STI/HIV Grants Monthly Updates**

Sarah Miley, Reproductive Health & Wellness Program Manager

See report attached.

Attachments:

[March\\_2026\\_STI-HIV\\_Grant\\_BOH\\_report.docx](#)

## **2.5 Outreach Reports**

See attached outreach reports

Attachments:

[Outreach\\_Report\\_Health\\_Safety\\_Fair\\_2026.docx](#)

## **2.6 Legislative Updates**

See attached legislative updates from AOHC

Attachments:

[Health\\_Committee\\_Hears\\_From\\_Opponents\\_on\\_the\\_Parental\\_C.pdf](#)

## **2.7 Contracts**

Contracts that were entered into by the Health Commissioner.

Attachments:

[ST26\\_NOA\\_3.24.2026.pdf](#)

## **2.8 Board of Health Continuing Education (ORC 3701.342)**

Reminder to BOH members that two (2) hours of continuing education are required to be completed each calendar year, per ORC 3701.342.

Verification sheets (attached), and copies of certificates (if applicable) need to be submitted to Health Commissioner. There is an applicable training on Sunshine Laws (very good for new members) [www.ohioattorneygeneral.gov/Legal/Sunshine-Laws/Sunshine-Law-Training](http://www.ohioattorneygeneral.gov/Legal/Sunshine-Laws/Sunshine-Law-Training) There are also On-Demand classes that you may take on their website for CE's.

More CEU's are available at : <https://www.kent.edu/publichealth/local-boards-health-continuing-education-lectures>

Attachments:

[BOH\\_CE\\_Sign-off\\_TEMPLATE.docx](#)



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## 2.9 Reports

Attachments:

[Medetomidine in the U.S. Illegal Fentanyl Supply Increasing Risk for Overdose and Severe Withdrawal Syndrome HAN CDC.pdf](#)

## 3 Approval of the Agenda

Motion to approve the agenda for April 14, 2026 as presented by: \_\_\_\_\_ Second by: \_\_\_\_\_

Abstentions: \_\_\_\_\_ Roll Call Vote Needed

\*Note any items removed from the consent agenda to be added, if necessary.

Result: Approved

Motioned: Amanda Moran

Seconded: Amie Wolf

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

## 4 Approval of Board of Health Meeting Minutes

Motion to approve the March 4, 2025 GCHD Special Board of Health Meeting Minutes as presented by \_\_\_\_ Second by \_\_\_\_

Roll Call Vote Needed

Result: Approved Motioned: Amie Wolf

Seconded: Heidi Matney

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[DRAFT\\_Minutes\\_030426.pdf](#)



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## 5 Approval of Finance Reports

Terri Murphy, Administrative Services Director/Vital Stats Registrar

Motion to approve the February and March, 2026 Finance Reports as presented by: \_\_\_\_\_ Second by: \_\_\_\_\_ Abstentions: \_\_\_\_\_

Roll Call Vote Needed

Minutes:

Terri explained that we are on track when comparing to last year. She noted that the city subsidy is now in our 230 account.  
Result: Approved

Motioned: Amie Wolf

Seconded: Amanda Moran

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[Fiscal\\_Report\\_-\\_February\\_2026.pdf](#) [Fiscal\\_Report\\_-\\_March\\_2026.pdf](#)

## 6 Old Business

### 6.1 Motion to Accept NEHA-FDA Grant of \$15,500

Matt Schwab, REHS, Director of Environmental Health

Motion to accept \$15,500 from NEHA-FDA Grant with project period from 4/1/26 to 3/31/27 as presented by \_\_\_\_\_ Second by \_\_\_\_\_

Roll Call Vote Needed

Minutes:

Andy explained that there was a reduction across the nation for requested funds, and that is why he was granted \$15,500 instead of the \$20,500 he had requested. Terri explained that she and I will be attending the finance meeting next Wednesday to get approval to create the new fund and appropriate into the proper budget lines. Brian said that the auditor is working on this. He does not see this as being an issue with expensing back the 230 account in 2027.

The grant will cover some salary and travel/training for Matt.

Result: Approved

Motioned: Heidi Matney

Seconded: Amanda Moran

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		



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Attachments:

[2026\\_Award\\_Letter.pdf](#)**7 New Business****7.1 Motion to Approve the 2025 GCHD Annual Report**

Andrea Cinadr, Health Commissioner

Motion to approve the 2025 GCHD Annual Report as presented by \_\_\_\_\_ Second by \_\_\_\_\_  
 Roll Call Vote Needed

Minutes:

Heidi commented that she liked the annual report and the graphs. Mandi commented that she really appreciates the social media presence that we have in the community now as it was lacking in the past.

Amie commented that some social media gets misunderstood such as the "Clean Plate Awards". They thought it was great with the pictures on FaceBook, but then it was questioned because of it being opt- in.....were all the other places dirty since they did not opt-in?

Result: Approved

Motedion: Amie Wolf

Seconded: Amanda Moran

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[2025\\_Annual\\_Report\\_DRAFT.pdf](#)**7.2 Motion to Approve Increase in Hourly Pay**

Andrea Cinadr, Health Commissioner

Motion to approve increase in pay to the Disease Intervention Specialist by \$1.00 more per hour based on exceptional work ethic and evaluations by \_\_\_\_\_ Second by \_\_\_\_\_  
 by \_\_\_\_\_ Roll Call Vote Needed

Minutes:

Andy explained that we do not have a specific policy for merit raises. Andy went on to explain the reasoning behind this raise. First, the outstanding work ethic by her that is recognized by ODH staff, our staff, and other local health departments. This is a position that is fully funded by grants. If there is not a grant covering this, there will not be a position.

Terri explained that it is in our budget using the part time funds that we will not need. Brian and Amie question the fairness of one merit raise and requested that it follow policy. Mandi suggested that by the next meeting Andy should provide a policy that supports this.

A larger discussion occurred about budget, city percentage raises vs. our 3% raise, and how to ask for a contingency plan



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when submitting health budget based on city contract negotiations.

Result: Approved

Motioned: Amanda Moran

Seconded: Heidi Matney

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[A.\\_Volk.pdf](#)

### 7.3 Motion to Approve GCHD to Purchase & Provide Bingocize

Brandi Riddlebaugh, RN, Director of Nursing

Motion to approve the purchase of Bingocize from Exercise Innovations LLC and implement the program in Galion as presented by \_\_\_\_\_ Second by \_\_\_\_\_ Roll Call Vote Needed

Minutes:

Andy explained that this a licensed, evidence-based program that Brandi observed at the health fair. She has reached out to the Golden Age Center and the library to possibly partner with to offer Bingocize to the community.

The license does cover to train two instructors for the program. It is planned to be offered during business hours.

Result: Approved

Motioned: Amanda Moran

Seconded: Amie Wolf

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[2026 Bingocize License Agreement - Exercise Innovation License Agreement.pdf](#)

[QT Initial Purchase Galion City Health Dept..pdf](#)

#### 7.3.1 Motion to Adopt a Fee for Bingocize Participants

Motion to adopt a fee of \$10 per participant to assist with overhead costs of program implementation as



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presented by \_\_\_\_\_ Second by \_\_\_\_\_

Roll Call Vote Needed

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Result: Approved

Motioned: Heidi Matney

Seconded: Amie Wolf

Attachments:

[Res. 2026-177 Establish Bingocize Participant Fee.pdf](#)**7.4 Consideration of an OABH 2026 Membership**

Andrea Cinadr, Health Commissioner

Motion to approve a 2026 OABH Membership as presented by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call Vote Needed

Minutes:

Andy stated that one advantage is that the OABH promises more educational CEU offerings later this year.

Result: Approved

Motioned: Amanda Moran

Seconded: Mike Flick

Voter	Yes	No	Abstained
Amanda Moran, Board Member	X		
Mike Flick, Board Member	X		
Heidi Matney, Board Member	X		
Amie Wolf, BOH Member	X		

Attachments:

[OABH Associate Membership Opportunity for your Board Members.pdf](#)



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## 8 Next Scheduled Board of Health Meeting

May 12, 2026 at 7:30am Galion City Health Department Board Room See attached GCHD BOH meeting dates.  
Galion City Council-April 14, 2026 7:00pm  
Police, Fire, Health Subcommittee Meeting is scheduled for April 22, 2026 at 7:00pm in Council Chambers Finance Meeting - April 22, 2026 at 7:00pm

Attachments:

[2026 Board of Health Meeting Dates.docx](#)

## 9 Adjournment

Minutes:

Brian adjourned the meeting at 8:06am.

Result: Approved

X

Andrea Cinadr  
Health Commissioner

X

Brian Saterfield  
Mayor, President Board of Health





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