

Galion City Board of Health
Health Commissioners Monthly Report for September 2026



Accreditation

The GCHD Annual Report for the National Public Health Accreditation Board was completed and submitted at 7:22pm on September 30th. I am looking forward to hiring an accreditation coordinator by contract with the WF23 funds to help us complete the new domain/measures requirements for re-accreditation. Our PHAB reaccreditation will need to be completed by August 21, 2028.

Fiscal/Funding

The health department has asked for clarity from the state Auditor's office on the role of the city auditor with the health department. My understanding is that expenses of the city health department that are approved by the board of health and signed by the health commissioner shall be paid on the warrant of the city auditor. The issue of the City auditor delaying payments or approving purchase orders will continue to be problematic when the Workforce 23 grant is specifically to purchase items to improve the health department's workforce morale and retention. I am currently seeking a legal firm to represent the health department on this issue. Terri is diligently working on next year's budget although it is very difficult when funds are from several fund lines. Our plan is to keep the city's contribution at \$300,000 for 2027, but with the WF23 grant ending November 30, 2027, it will be nearly impossible to operate on that static amount for 2028.

Staff GCHD had a brief staff meeting on September 24th at 8am. We went over standing items like HDIS and PPM reviews but also plan to hold a similar Family Fun Day in early August of 2027 with a shorter timeframe from 11am-2pm. Crystal Marks, RN starts her position as the new Director of Nursing on September 9th and has been so busy since the first day. It is both good but bad. Good in the sense that our immunizations seem to be on the rise and bad considering she hasn't had much time to learn a brand new electronic medical record system, or do much orientation as the only public health nurse. Luckily, for now Brandi has agreed to be re-hired as PRN for GCHD to teach car seat classes. Also, at the beginning of September, Kaitlyn Sperzel came to us from Ross Medical School to complete her externship. She is in their Medical Billing and Insurance program.

Administrative Policies/Procedures

I am continuing to review changes in the revised/updated policy and personnel manual that Clemons & Nelson have provided to us before finalizing it. This is taking me more time than expected with other deadlines and personnel issues taking priority. I am looking forward to completing this review and update soon. At this point, I am looking for an updated travel policy to replace our current one before I finalize the changes for the BOH to review.

City Council Meetings

The health department attended the regular council meeting to appropriate monies for WF23 including new fund lines. City Council did not have issue with appropriating this money for the awarded grant.

- Strategic Plan Priorities
- Workforce Retention
- Community Health Improvement Plan implementation

Respectfully Submitted,
Andrea Cinadr, Health Commissioner